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MEMORANDUM

#HR22-20

March 17, 2020

TO: DHRM Listserv Recipients

FROM: Peter Long, Administrator *Peter Long*
Division of Human Resource Management

SUBJECT: Hearing Officer Rules of Procedure

The Nevada Personnel Commission [Hearing Officer Rules of Procedure](#) were recently revised and approved by the Personnel Commission. Substantive changes to the procedures include:

- The timeframe for the service of a subpoena to a witness to appear has been increased to 15 days in Section 4.1(a).
- Section 1.2(a) has been revised to include citations to NRS Chapters 284 and 616C to specify the method of appointment of Personnel Hearing Officers.

If you have any questions, please contact Michelle Garton at mgarton@admin.nv.gov or (775) 684-0136.