Patrick Cates Director

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STATE OF NEVADA DEPARTMENT OF ADMINISTRATION Division of Human Resource Management

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PERSONNEL COMMISSION

Meeting Notice

DATE: Friday, June 23, 2017

LOCATION:

TIME: Upon Adjournment of 9:00 a.m. Regular Meeting

Gaming Control Board 1919 College Parkway Carson City, Nevada 89701 Grant Sawyer State Building 555 East Washington Avenue Suite 2450 Las Vegas, Nevada 89101

The sites will be connected by videoconference. The public is invited to attend at either location. As video conferencing gives the Commission, staff and others flexibility to attend meetings in either Northern or Southern Nevada, handouts to the Commission on the day of the meeting might not be transmitted to the distant locations.

Notice: The Personnel Commission may address agenda items out of sequence to accommodate persons appearing before the Commission or to aid the efficiency or effectiveness of the meeting at the Chair's discretion. The Commission may combine two or more agenda items for consideration, and the Commission may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Comments will be limited to three minutes per person and persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Commission Chair may elect to allow public comment on a specific agenda item when the item is being considered.

<u>Agenda</u>

I. Call to Order, Welcome, Roll Call, Announcements

II. Public Comment: No vote or action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

III.

- Discussion and Approval or Denial of Proposed Emergency Regulation Changes to Nevada Administrative Code, Chapter 284......1-20
 - Sec. 1. NEW Reasonable break times and place to express milk.
 - Sec. 2. NEW Request for break times and place to express milk.
 - Sec. 3. NEW "Complaint" defined.
 - Sec. 4. NEW Submission of complaint to Employee-Management Committee.
 - Sec. 5. NAC 284.0735 "Organizational climate study" defined.
 - Sec. 6. NAC 284.112 "Working day" defined.
 - Sec. 7. NAC 284.589 Administrative leave with pay.
 - Sec. 8. Section 1 of LCB File No. R076-15 Removal of ineligible grievance or complaint from procedure.
 - Sec. 9. NAC 284.662 Providing assistance to employee.
 - Sec. 10. NAC 284.680 Date of receipt of grievance or complaint.
 - Sec. 11. NAC 284.692 Agreement for extension of time to file grievance or complaint, or take required action.
 - Sec. 12. NAC 284.6952 Request for resolution conference; appointment of facilitator; effect of request for resolution conference on jurisdiction of Employee-Management Committee.
 - Sec. 13. NAC 284.6955 Hearing before Employee-Management Committee: Procedure.
 - Sec. 14. NAC 284.6957 Hearing before Employee-Management Committee: Continuance.
 - Sec. 15. NAC 284.696 Unlawful discrimination.
 - Sec. 16. NAC 284.697 When resolution of grievance or complaint becomes binding.

IV. Commission Comments

V. **Public Comment:** No vote or action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

VI. Adjournment

Supporting material for this meeting is available at the Division of Human Resource Management, 209 E. Musser Street, Suite 101, Carson City, Nevada, 89701; 555 E. Washington Avenue, Suite 1400, Las Vegas, Nevada, 89101; or on our website <u>http://hr.nv.gov/Boards/PersonnelCommission/Personnel_Commission_-</u><u>Meetings/</u>. To obtain a copy of the supporting material, you may contact Carrie Lee at (775) 684-0131 or carrie.lee@admin.nv.gov.

Inquiries regarding the items scheduled for this Commission meeting may be made to Carrie Lee at (775) 684-0131 or <u>carrie.lee@admin.nv.gov</u>.

We are pleased to make reasonable accommodations for individuals who wish to attend this meeting. If special arrangements or audiovisual equipment are necessary, please notify the Division of Human Resource Management in writing at 209 E. Musser Street, Suite 101, Carson City, Nevada, 89701, no less than (5) five working days prior to the meeting.

Persons who wish to receive notice of meetings must subscribe to the Division of Human Resource Management LISTSERV HR Memorandums which can be found on the following webpage: <u>http://hr.nv.gov/Services/HRM Email Subscription Management/</u>. If you do not wish to subscribe to LISTSERV and wish to receive notice of meetings, you must request to receive meeting notices and renew the request every 6 months thereafter per NRS 241.020(3)(c) which states in part, "A request for notice lapses 6 months after it is made." Please contact Carrie Lee at (775) 684-0131 or <u>carrie.lee@admin.nv.gov</u> to make such requests.

Notice of this meeting has been posted at the following locations:

Carson City

Blasdel Building, 209 East Musser Street Nevada State Library & Archives Building, 100 North Stewart Street Nevada State Capitol, 101 North Carson Street

Las Vegas Grant Sawyer Building, 555 East Washington Street

Internet

Nevada Public Notice website: <u>http://notice.nv.gov</u> Division of Human Resource Management website: <u>www.hr.nv.gov</u>