STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
209 E. Musser Street, Suite 101 │ Carson City, Nevada 89701
Phone: (775) 684-0150 │ www.hr.nv.gov

PERSONNEL COMMISSION

MEETING NOTICE

DATE: Friday, December 9, 2016
TIME: 9:00 a.m.
LOCATION:
- Gaming Control Board
  1919 College Parkway
  Carson City, Nevada 89701
- Grant Sawyer State Building
  555 East Washington Avenue
  Suite 2450
  Las Vegas, Nevada 89101

The sites will be connected by videoconference. The public is invited to attend at either location. As video conferencing gives the Commission, staff and others flexibility to attend meetings in either Northern or Southern Nevada, handouts to the Commission on the day of the meeting might not be transmitted to the distant locations.

Notice: The Personnel Commission may address agenda items out of sequence to accommodate persons appearing before the Commission or to aid the efficiency or effectiveness of the meeting at the Chair’s discretion. The Commission may combine two or more agenda items for consideration, and the Commission may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Comments will be limited to three minutes per person and persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Commission Chair may elect to allow public comment on a specific agenda item when the item is being considered.

Agenda

I. Call to Order; Welcome; Roll Call; Announcements

II. Public Comment: No vote or action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

FOR POSSIBLE ACTION

III. Approval of Minutes of Previous Meetings:

A. Held September 30, 2016………………………………………………1-10
FOR POSSIBLE ACTION  IV. Presentation of Hearing Officer Case Handling Statistics and Possible Decision to Renew the Hearings Division and/or the Independent Contractor Contracts……………………11-15

FOR POSSIBLE ACTION  V. Discussion and Approval or Denial of Proposed Regulations Changes to Nevada Administrative Code, Chapter 284…………………………………………………………………………16-33

A. LCB File No. R024-16

Sec. 1. NAC 284.5405 Annual leave: Credit upon reinstatement, rehiring, reemployment or transfer……………………………………………………………34-36

Sec. 2. NAC 284.551 Sick leave: Credit upon rehiring, reemployment or transfer……………………………………………………………37

FOR POSSIBLE ACTION  VI. Discussion and Approval or Denial of Class Specification Maintenance Review

A. Social Services & Rehabilitation
   1. Subgroup: Rehabilitation
      a. 12.443 Rehabilitation Technician Series………………….38-43
      b. 12.449 Rehabilitation Instructor Series………………….44-48
   2. Subgroup: Juvenile
      a. 12.523 Assistant Superintendent, Youth Facility…..49-53
      b. 12.532 Head Group Supervisor Series………………….54-59
      c. 12.535 Group Supervisor Series………………….60-67

VII Report of Uncontested Classification Changes…………………..68-71

Postings: #03-17, #04-17, #05-17.

VIII. Discussion and Announcement of Dates for Upcoming Meetings

Next Meeting Scheduled for March 10, 2017; Discuss/schedule the following meeting.

IX. Public Comment: No vote or action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

X. Adjournment

Supporting material for this meeting is available at the Division of Human Resource Management at 209 E. Musser Street, Suite 101, Carson City, Nevada, 89701; 555 E. Washington Avenue, Suite 1400, Las Vegas, Nevada, 89101 or on our website http://hr.nv.gov/Boards/PersonnelCommission/Personnel_Commission_-_Meetings/. To obtain a copy of the supporting materials, you may contact Tawny Polito at (775) 684-0131 or at tpolito@admin.nv.gov.

Inquiries regarding the items scheduled for this Commission meeting may be made to Shelley Blotter at (775) 684-0105 or sblotter@admin.nv.gov.

We are pleased to make reasonable accommodations for individuals who wish to attend this meeting. If special arrangements or audiovisual equipment are necessary, please notify the Division of Human Resource Management in writing at 209 E. Musser Street, Suite 101, Carson City, Nevada, 89701 no less than (5) five working days prior to the meeting.
Notice of this meeting has been posted at the following locations:

Carson City
Blasdel Building, 209 East Musser Street
Nevada State Library & Archives Building, 100 North Stewart Street
Nevada State Capitol Building, 101 North Carson Street
Nevada Public Notice website: http://notice.nv.gov
Division of Human Resource Management website: www.hr.nv.gov

Las Vegas
Grant Sawyer Building, 555 East Washington Street