



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
100 N. Stewart Street, Suite 200 | Carson City, Nevada 89701
Phone: (775) 684-0150 | www.hr.nv.gov

PERSONNEL COMMISSION
Meeting Notice

DATE: Friday, September 25, 2015
TIME: 9:00 a.m.
LOCATION: Legislative Counsel Bureau Grant Sawyer State Building
401 S. Carson St., Room 3138 555 E. Washington Ave., Room 4401
Carson City, Nevada 89701 Las Vegas, Nevada 89101

The sites will be connected by videoconference. The public is invited to attend at either location. As video conferencing gives the Commission, staff and others flexibility to attend meetings in either Northern or Southern Nevada, handouts to the Commission on the day of the meeting might not be transmitted to the distant locations.

Notice: The Personnel Commission may address agenda items out of sequence to accommodate persons appearing before the Commission or to aid the efficiency or effectiveness of the meeting at the Chair's discretion. The Commission may combine two or more agenda items for consideration, and the Commission may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Comments will be limited to three minutes per person and persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Commission Chair may elect to allow public comment on a specific agenda item when the item is being considered.

Agenda

- I. Call To Order, Welcome, Roll Call, Announcements**
- II. Public Comment:** No vote or action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)
- FOR POSSIBLE ACTION III. Approval of Minutes of Previous Meetings:**
 - A. Regular meeting held June 19, 2015.....1-9
 - B. Meeting to adopt emergency regulations held June 19, 2015.....10-11
- FOR POSSIBLE ACTION IV. Presentation of Hearing Officer Case Handling Statistics, Satisfaction Survey Results and Possible Recommendations for the Hearings Division and/or the Division of Human Resource Management.....12-36**

FOR POSSIBLE ACTION	V.	Discussion and Approval or Denial of Individual Classification Appeal.....37-38
	A.	Alexandra Smith, Program Officer I Nevada State Treasurer's Office, Millennium Scholarship
FOR POSSIBLE ACTION	VI.	Discussion and Approval of Proposed Class Specification Maintenance Review of Classes Recommended for Revisions or Abolishment
	A.	Clerical & Related Services
	1.	Subgroup: Administrative Support
	a.	2.131 Student Worker..... 39-41
	B.	Fiscal Management & Staff Services
	1.	Subgroup: Financial
	a.	7.103 Chief Accountant..... 42-44
	2.	Subgroup: Public Information
	a.	7.803 Curator Series..... 45-55
	C.	Medical, Health & Related Services
	1.	Subgroup: Laboratory Services
	a.	10.710 Microbiologist Series..... 56-63
	VII.	Report of Uncontested Classification Changes.....64-73
		Postings: #14-15, #15-15, #16-15, #17-15, #18-15, #19-15, #20-15, and #21-15
	VIII.	Discussion and Announcement of Dates for Upcoming Meetings
		Next Meeting Scheduled for November 13, 2015; Discuss/schedule next meeting.
	IX.	Public Comment: No vote or action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)
	X.	Adjournment

Inquiries regarding the items scheduled for this Commission meeting may be made to Shelley Blotter at (775) 684-0105.

We are pleased to make reasonable accommodations for individuals who wish to attend this meeting. If special arrangements or audiovisual equipment are necessary, please notify the Division of Human Resource Management in writing at 209 E. Musser Street, Room 101, Carson City, Nevada 89701 no less than (5) five working days prior to the meeting.

Notice of this meeting has been posted at the following locations:

Carson City

Blasdel Building, 209 E. Musser Street
Nevada State Library & Archives Building, 100 N. Stewart Street
Nevada State Capitol Building, 101 N. Carson Street
Nevada Public Notice website: <http://notice.nv.gov>
Division of Human Resource Management website: www.hr.nv.gov

Las Vegas

Grant Sawyer Building 555 E. Washington Street