



**STATE OF NEVADA**  
**Department of Administration**  
**Division of Human Resource Management**

**CLASS SPECIFICATION**

<u>TITLE</u>	<u>GRADE</u>	<u>EEO-4</u>	<u>CODE</u>
<b>DEPUTY BRAND INSPECTOR (NON-COMMISSIONED)</b>	<b>20</b>	<b>C</b>	<b>1.514</b>

Under general supervision, Deputy Brand Inspectors respond to requests for brand inspections for change of ownership, transportation, or proof of ownership.

Visually inspect livestock for brands, marks, and tattoos; if necessary, clip or shave animals to determine legal ownership.

Record brands, identification marks, gender, and number of animals on transportation documents or other standardized forms for the sale or movement of animals in or out of state.

Collect fees according to established rates and remit to division office.

Verify animal health documents when required for transportation purposes.

Inspect animals prior to sale at livestock auctions to determine legal ownership through identification of brands, marks, and other characteristics; issue brand inspection certificates to new owners.

Perform related duties as assigned.

\*\*\*\*\*

**MINIMUM QUALIFICATIONS**

**SPECIAL REQUIREMENTS:**

- \* Incumbents must be physically able to walk around and inspect animals for identification purposes.
- \* A valid driver's license is required at the time of appointment and as a condition of continuing employment.
- \* Incumbents are required to provide their own transportation for which mileage will be reimbursed based on the duty location.
- \* Incumbents must maintain a telephone with a number that is available to the public.

**INFORMATIONAL NOTE:**

- \* Positions are intermittent and part-time. Flexible hours are required.

**EDUCATION AND EXPERIENCE:** Experience working with and/or caring for large livestock in any setting; **OR** relevant work experience that provided the Entry Level Knowledge, Skills, and Abilities. *(See Special Requirements and Informational Note)*

**ENTRY LEVEL KNOWLEDGE, SKILLS, AND ABILITIES** (required at time of application):  
**Working knowledge of:** addition, subtraction, division, and multiplication. **Ability to:** work around and handle livestock; assist in branding animals; read brands; work outdoors in inclement weather read forms and documents; write clearly and complete required forms.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES** (typically acquired on the job):  
**Working knowledge of:** ownership, estray, and health laws pertaining to livestock; brand identification, animal

MINIMUM QUALIFICATIONS (cont'd)

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES (typically acquired on the job): (cont'd) breeds, and types. **Ability to:** use electric clippers and livestock handling apparatus; determine the age and gender of cattle; accurately count moving groups of animals; maintain good working relationships with livestock owners, the public, and other agencies; assess fees and collect money.

This class specification is used for classification, recruitment, and examination purposes. It is not to be considered a substitute for work performance standards for positions assigned to this class.

1.514

- ESTABLISHED: 8/3/72
- REVISED: 12/19/85-12
- REVISED: 7/1/87-12P
- 10/17/86PC
- REVISED: 11/15/91PC
- REVISED: 7/1/97P
- 6/4/96PC
- REVISED: 9/8/97R
- 8/28/98UC
- REVISED: 3/29/01UC
- REVISED: 7/5/02UC
- REVISED: 5/11/07UC
- REVISED: 10/1/07LG
- REVISED: 9/14/12PC