



**STATE OF NEVADA**  
**Department of Administration**  
**Division of Human Resource Management**

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**CLASS SPECIFICATION**

| <u>TITLE</u>             | <u>GRADE</u> | <u>EEO-4</u> | <u>CODE</u> |
|--------------------------|--------------|--------------|-------------|
| SEASONAL FIREFIGHTER III | 28           | D            | 1.828       |
| SEASONAL FIREFIGHTER II  | 27           | D            | 1.829       |
| SEASONAL FIREFIGHTER I   | 26           | D            | 1.831       |

**SERIES CONCEPT**

Seasonal Firefighters assist in wildland and structural fire suppression, fire prevention and education, medical and hazardous materials emergencies, pre-suppression, hazardous fuels management, wildland fire aviation, equipment and facility maintenance, and forestry and fire law enforcement activities.

Assist in wildland and structural fire suppression operations; lay hose and direct hose streams; construct and patrol fire control lines; protect property and natural resources.

Assist in structural and vehicle fire suppression operations; raise and climb ladders; use fire extinguishers; ventilate structures; perform overhaul and salvage work.

Participate in pre-suppression activities; conduct inspections of division and volunteer fire department equipment; perform daily clean-up and maintenance of equipment, buildings, and vehicles; check inventory and supplies in order to maintain equipment and prepare for fire suppression response.

Participate in hazardous fuels management projects; operate wood chippers, chainsaws and other forestry tools and equipment to mitigate fire hazard and improve forest health.

Participate in wildland fire aviation; manifest cargo and passengers; load and unload helicopters; coordinate helicopter bucket drops and sling loads.

Instruct students, campground users, and public groups in fire prevention; post, paint, install and maintain danger and prevention signs; conduct home defensible space inspections to identify hazards and recommend corrective measures; patrol areas to identify and reduce potential hazards in order to reduce the incidence of wildland fires.

Assist in forestry and fire law enforcement; observe people or vehicles and their activities in order to detect and report violations; preserve evidence and protect and control fire scenes.

Assist with medical emergencies, hazardous materials incidents and traffic accidents; provide first aid and cardiovascular pulmonary resuscitation (CPR); operate rescue and extrication tools; assist with other all-risk emergencies to protect life and property.

Perform related duties as assigned.

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### CLASS CONCEPTS

**Seasonal Firefighter III:** Under supervision, Seasonal Firefighter III's have completed all necessary certifications required by the agency, serve as Engine Boss or Lead Helitak Crewmember, and perform the full range of duties outlined in the series concept.

**Seasonal Firefighter II:** Under supervision, incumbents serve as a Driver/Operator on an engine crew, or helicopter crewmember and perform all or part of the duties outlined in the series concept. Progression to the next level is dependent upon assigned duties and completion of all training required by agency. In addition, progression is dependent upon meeting the minimum qualifications, satisfactory job performance and with the approval of the appointing authority.

**Seasonal Firefighter I:** Under close supervision, positions allocated to this class serve as crewmembers on an engine crew and receive training in performing all or part of the duties outlined in the series concept. Progression to the next level is dependent upon assigned duties and completion of all training required by agency. In addition, progression is dependent upon meeting the minimum qualifications, satisfactory job performance and with the approval of the appointing authority.

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### MINIMUM QUALIFICATIONS

#### SPECIAL REQUIREMENTS:

- \* Pursuant to NRS 284.4066, all positions in this series have been identified as affecting public safety. Persons offered employment in this class must submit to a pre-employment screening for controlled substances.
- \* A valid driver's license or evidence of equivalent mobility is required at the time of appointment and as a condition of continuing employment.
- \* Applicants may be required to pass a medical examination and physical agility test prior to appointment and for continuing employment.
- \* Specialized certifications, training and/or experience are required and will be identified at the time of recruitment.

#### INFORMATIONAL NOTE:

- \* Some positions at the Seasonal Firefighter II level may require a Class "B" driver's license and endorsements specified by the agency.

### SEASONAL FIREFIGHTER III

**EDUCATION AND EXPERIENCE:** Graduation from high school or equivalent education, completion of certifications as required by the agency, and one year of firefighting experience; **OR** one year of experience as a Seasonal Firefighter II in Nevada State service. (*See Special Requirements and Informational Note*)

**ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES** (required at time of application):

**Working knowledge of:** fire suppression tactics applicable to structural, wildland, vehicle and hazardous materials fires; characteristics and application of chemical fire retardants; facility and equipment maintenance; two-way radio operations and frequencies; use and limitations of personal safety equipment; first aid and CPR. **Ability to:** provide emergency medical treatment to injured persons; function under the Incident Command System (ICS) plan, organize and prioritize daily activities; read and follow written procedures and

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### MINIMUM QUALIFICATIONS (cont'd)

#### SEASONAL FIREFIGHTER III (cont'd)

##### ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (cont'd)

operations guidelines; communicate effectively orally about fire prevention programs to groups of adults and children; use wildland and structural fire tools; use rescue and extrication tools.

##### FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

**Working knowledge of:** forestry and fire laws as specified in the appropriate sections of the Nevada Revised Statutes; incident command system and methods. **Ability to:** deliver fire protection programs to public groups of adults and children; *and all knowledge, skills and abilities required at the lower levels.*

#### SEASONAL FIREFIGHTER II

**EDUCATION AND EXPERIENCE:** Graduation from high school or equivalent education, completion of certifications as required by the agency, and 6 months of firefighting experience. *(See Special Requirements and Informational Note)*

##### ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at the time of application):

**Working knowledge of:** operation of portable and mobile fire pumps; wildland fire safety principles and practices; wildland fire pre-suppression and suppression activities; fire line location, wildland fire behavior and fire weather; principles and practices of direct attack, indirect attack and mop-up operations. **General knowledge of:** patrol operations; hazardous wildland fuels mitigation and fire prevention strategies. **Ability to:** function effectively in potentially dangerous and life-threatening situations for extended periods of time; respond to situations involving threats to public safety; make emergency decisions affecting the lives and health of others; cut and clear vegetation and/or construct a fire line utilizing hand and power tools; perform structure protection; follow project prescriptions; lift heavy objects; read topographical maps; work in extreme outdoor weather conditions and/or potentially dangerous situations; operate a chipper and chainsaw; use GPS units and other forestry field equipment; operate applicable safety equipment; speak clearly, concisely and effectively; make basic mathematical calculations; *and all knowledge, skills and abilities required at the lower level.*

##### FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

*(These are identical to the Entry Level Knowledge, Skills and Abilities required for Seasonal Firefighter III.)*

#### SEASONAL FIREFIGHTER I

**EDUCATION AND EXPERIENCE:** Graduation from high school or equivalent education and one year of construction, logging, ranching, forestry or natural resource conservation experience which included the use of various power and hand tools. *(See Special Requirements and Informational Note)*

##### ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

**Working knowledge of:** hand and power tools, and facilities maintenance. **Ability to:** perform basic maintenance to vehicles and equipment; haul and pack fire equipment and supplies; read and follow written procedures and operations guidelines; communicate effectively both orally and in writing; establish and maintain cooperative working relationships with others; demonstrate manual dexterity and stamina in performing physical labor for extended periods of time.

##### FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

*(These are identical to the Entry Level Knowledge, Skills and Abilities required for Seasonal Firefighter II.)*

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This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards for positions assigned to this series.

|              | <u>1.828</u> | <u>1.829</u> | <u>1.831</u> |
|--------------|--------------|--------------|--------------|
| ESTABLISHED: | 9/1/64       | 2/18/11PC    | 1/1/61       |
| REVISED:     | 9/1/69       |              | 9/1/69       |
| REVISED:     | 9/16/71      |              | 9/16/71      |
| REVISED:     | 10/21/71     |              | 10/21/71     |
| REVISED:     |              |              | 2/9/73       |
| REVISED:     | 2/22/77      |              | 2/22/77      |
| REVISED:     | 7/1/87-12P   |              | 7/1/87-12P   |
|              | 10/17/86PC   |              | 10/17/86PC   |
| REVISED:     | 11/13/87-3   |              | 11/13/87-3   |
| REVISED:     | 4/20/89-12   |              | 4/20/89-12   |
| REVISED:     | 7/1///91LG   |              | 7/1/91LG     |
| REVISED:     | 7/1/97P      |              | 7/1/97P      |
|              | 6/4/96PC     |              | 6/4/96PC     |
| REVISED:     |              |              | 7/27/00UC    |
| REVISED:     | 3/21/08PC    |              | 3/21/08PC    |
| REVISED:     | 2/18/11PC    |              | 2/18/11PC    |