STATE OF NEVADA
Department of Administration
Division of Human Resource Management

CLASS SPECIFICATION

TITLE	GRADE	EEO-4	CODE
SEASONAL FORESTRY EQUIPMENT OPERATOR	**28**	**G**	**9.205**

Seasonal Forestry Equipment Operators, under general supervision, operate specialized forestry vehicles and equipment on a statewide basis, to include aviation fuel trucks, firefighter crew transports, forklifts and other assigned vehicles and/or equipment; and perform routine equipment maintenance.

Load aviation fuel trucks and equipment using proper loading and placement procedures; secure load; conduct Department of Transportation (DOT) safety inspections prior to operation; complete appropriate pre-and post-check paperwork.

Drive aviation fuel trucks to various destinations within or outside the State; fuel helicopters for firefighting or project work as needed to accomplish the mission; assist Helitack crew with establishing temporary helicopter bases as needed.

Monitor aviation bulk fuel tanks to ensure fuel levels stay above minimum authorized stock levels; perform annual filter changes on bulk tanks; monitor and inspect tanks to ensure proper working condition; order fuel as needed; receive bulk fuel from commercial vendors; perform minor maintenance and housekeeping of fuel storage area; complete and maintain records in accordance with record and retention procedures.

Perform preventive maintenance to ensure vehicles and equipment are in proper working condition including changing fluids and filters; conduct visual inspections; review maintenance records; perform and/or schedule needed service or repair; arrange for emergency repairs if needed; conduct safety inspections on assigned vehicles; complete and maintain records in accordance with record and retention procedures.

Perform related duties as assigned

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MINIMUM QUALIFICATIONS

SPECIAL REQUIREMENTS:

* A valid Class A or Class B Nevada Commercial Driver's License (CDL) is required at the time of appointment and as a condition of continuing employment.
* Positions required to drive the aviation fuel truck will be required to have both a HAZMAT and Tanker endorsement at the time of appointment and as a condition of continuing employment.
* Statewide travel for extended periods and call-out in emergencies is required.
* Positions are subject to call-out or call-back.

INFORMATIONAL NOTES:

* Incumbents are expected to move equipment both for short and long distances under minimum supervision.
* Incumbents may be required to operate equipment under extremely difficult and hazardous conditions where skill and judgment are essential.

MINIMUM QUALIFICATIONS (cont'd)

INFORMATIONAL NOTES (cont'd)

* Incumbents may be required to operate vehicles and/or equipment in adverse weather conditions, mountainous terrain, rough terrain or where no roadways exist, multi-lane freeways, narrow two-lane roads, residential areas, and heavy urban traffic.

EDUCATION AND EXPERIENCE: Graduation from high school or equivalent education and one year of commercial freight and/or commercial fuel delivery experience which included responsibility for loading freight and/or fuel and operating a Class B commercial motor vehicle; **OR** an equivalent combination of education and experience as described above. (See Special Requirements and Informational Notes)

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):
Working knowledge of: State CDL requirements; applicable DOT rules and regulations; loading/unloading operations. **General knowledge of:** preventative maintenance. Ability to: work independently and follow through on assignments with minimal direction; understand and carry-out oral and written instructions; communicate effectively both verbally and in writing; complete required forms and maintain records. **Skill in:** driving fuel truck and crew carrier vehicles over long distanced and in a variety of driving conditions; loading, unloading and securing cargo; performing required service and maintenance.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):
Detailed knowledge of: State and federal regulations pertaining to commercial vehicle operations. **Working knowledge of:** agency policies and procedures pertaining to the transport of equipment and aviation fuel. **Ability to:** establish priorities; communicate with customers, vendors and staff effectively.

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards for positions assigned to this series.

9.205

ESTABLISHED: 4/29/16UC