



STATE OF NEVADA
Department of Administration
Division of Human Resource Management

CLASS SPECIFICATION

<u>TITLE</u>	<u>GRADE</u>	<u>EEO-4</u>	<u>CODE</u>
DENTAL PROSTHETICS TECHNICIAN	31	G	10.261

SERIES CONCEPT

Under general supervision of the Institutional Dentist in a State facility designated as having a full service dental laboratory, plans, directs and manufactures dental prosthetics including the training and supervision of assigned client staff; and performs related work as required.

The position allocated to this classification is distinguished from others in the Public Health Dental occupation group by the technical and supervisory responsibilities of a dental prosthetics laboratory. An employee in this class reports to the Institutional Dentist and receives general supervision. Work is reviewed in terms of the overall objectives and goals of the institution's dental section and in terms of the successful use of the dental prosthetic products by the client.

Supervises and coordinates activities of client staff engaged in fabrication, assembly and repair of full or partial dentures by consulting with the Institutional Dentist to resolve problems concerning prescriptions; and by training new workers in the performance of tasks in order to meet dental prosthetics needs of the institution.

Inspects work in progress and upon completion by comparing it with prescription specifications in order to maintain quality control.

Requisitions materials, supplies and equipment by taking inventory regularly, preparing order forms, accepting delivery and safely storing materials in order to maintain continuity of production.

Fabricates and repairs full and partial dentures according to the Institutional Dentist's prescription by using hand tools, molding equipment and bench fabricating machines in order to meet the dental prosthetic needs of the institution.

MINIMUM QUALIFICATIONS

EDUCATION AND EXPERIENCE: Three years of responsible laboratory experience in the manufacture of dental prosthetics; **OR** completion of course work from a certified dental technicians' school and one year of responsible laboratory experience in the manufacture of dental prosthetics; **OR** a combination of qualifying education and experience.

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

Knowledge of: dental laboratory techniques including materials and procedures used in the manufacture of dental prosthetics; design, survey articulation, patterns, investment casting and finishing of chrome alloys and dental acrylics; supervisory principles and practices as applied to the supervision of subordinate staff. **Ability to:** read specifications and charts for the selection and mounting of teeth; use and maintain casting, polishing and cleaning equipment and hand tools; to manufacture chrome alloy and dental acrylic prosthetics; appraise the work of subordinates and perform quality control on their products; maintain consulting relationships with outside laboratories.

MINIMUM QUALIFICATIONS (cont'd)

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

Ability to: train and supervise client subordinates in dental laboratory techniques; record inventories, project estimates of needed supplies, initiate required purchases through standardized procedures, and assure safe handling and storage of chemicals and supplies.

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards for positions assigned to this class.

10.261

ESTABLISHED: 7/27/79
REVISED: 10/26/79
REVISED: 12/19/85-12
REVISED: 7/1/89P
8/19/88PC
REVISED: 9/26/14RNC