



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
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MEMORANDUM
HR#08-18

February 8, 2018

TO: DHRM Listserv Recipients

FROM: Peter Long, Administrator *Peter Long*
Division of Human Resource Management

SUBJECT: Form Revision – HR-52

The Division of Human Resource Management has revised the [Agency Request for Removal of a Grievance from Grievance Process Based on NRS 284.384](#) (HR-52) form.

Pursuant to subsection 6 of NRS 284.384, the term “grievance” means an “act, omission or occurrence which an employee who has attained permanent status feels constitutes an injustice relating to any condition arising out of the relationship between an employer and an employee...” Based on this definition, a new option has been included on the form so that an agency may request removal because the grievance did not arise out of the employer-employee relationship. One example could be that the grievance is clearly a situation between coworkers. In this case, the grievance may be removed, and mediation would be recommended.

If you have any questions, please contact Michelle Garton at mgarton@admin.nv.gov or (775) 684-0136.

PL:mg/cl