



**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Division of Human Resource Management*  
209 E. Musser Street, Suite 101 | Carson City, Nevada 89701  
Phone: (775) 684-0150 | [www.hr.nv.gov](http://www.hr.nv.gov) | Fax: (775) 684-0124

**MEMORANDUM**  
**HR#48-18**

September 14, 2018

**TO:** DHRM Listserv Recipients

**FROM:** Peter Long, Administrator *Peter Long*  
Division of Human Resource Management

**SUBJECT:** FAMILY AND MEDICAL LEAVE ACT (FMLA) FORMS REVISIONS

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Minor revisions have been made to the Family and Medical Leave Act (FMLA) mandatory forms Notice of Eligibility and Rights & Responsibilities (NPD-62) and Designation Notice (NPD-63). The revisions include clarifications relating to notice of early return to work and approval parameters as well as structural changes to meet software accessibility checks.

The revised forms are available on the Division of Human Resource Management's website in MS Word and pdf formats; see the [Attendance and Leave Forms page](#).

If you have any questions, please contact Carrie Hughes at [cphughes@admin.nv.gov](mailto:cphughes@admin.nv.gov) or (775) 684-0111.