



**DEPARTMENT OF PERSONNEL**  
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**MEMO PERD #10-09**

February 26, 2009

**TO:** Department Directors  
Division Administrators  
Agency Personnel Liaisons  
Agency Personnel Representatives

**FROM:** Teresa J. Thienhaus, Director  
Department of Personnel

**SUBJECT:** UNEMPLOYMENT COMPENSATION ASSESSMENT RATE CHANGE

A handwritten signature in cursive script that reads "Teresa J. Thienhaus".

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Due to the State's economic downturn, unemployment claims have increased and resulted in a projected shortfall against the Unemployment Compensation Account maintained by the Department of Personnel. As a result, the Unemployment Compensation assessment rate for calendar year 2009 has been increased from .0012 to .0047 (of gross salaries). To help offset this increase to agencies' Category 01 – Personnel expenditures and to meet the Department of Personnel's FY09 4.5% budget reductions, the Fiscal Year 2009 2<sup>nd</sup> quarter Personnel and Payroll assessment billings were reduced accordingly and included a notation explaining the reason for the reduction. Agency pay clerks will receive further correspondence from our Central Payroll office relating to the Unemployment Compensation rate change.

The Unemployment Compensation rate increase and the Department of Personnel's FY09 4.5% reduction were approved at the November Interim Finance Committee meeting. Work Programs adjusting the Personnel Services authority for budget accounts statewide were not requested at that time; however, analysis for the adjustment of this category has been done and potential accounts with authority concerns will be monitored and dealt with on a case-by-case basis. Please contact your assigned budget analyst within the Budget Office if you have questions or concerns regarding the effect of these rate adjustments to your Category 01 authority.

TJT:gw/dd