



**DEPARTMENT OF PERSONNEL**  
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**MEMO PERD #24-09**

May 5, 2009

TO: Agency Personnel Liaisons/Representatives

FROM: Teresa J. Thienhaus, Director  
Department of Personnel

A handwritten signature in cursive script that reads "Teresa J. Thienhaus".

SUBJECT: Exit Interview Survey Invitation Cover Memo

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Thank you for your continued participation in the Exit Interview Survey process. We hope that you find the information from these surveys helpful.

The attached cover memo inviting former employees to take the Exit Interview Survey either using a paper survey or on-line has been updated with a new link to the on-line survey. The new invitation memo should be used effective immediately, as the link on the previous memo is no longer operable. There is no change for those employees you request by email to take the on-line survey.

If you have any questions regarding the Exit Interview Survey process, please contact Carrie Hughes at (775) 684-0111.

TT:vk