



DEPARTMENT OF PERSONNEL
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MEMO PERD #31/11

June 27, 2011

TO: Department Directors
Division Administrators
Agency Personnel Liaisons
Agency Personnel Representatives

FROM: Teresa J. Thienhaus, Director
Department of Personnel

A handwritten signature in cursive script, reading "Teresa J. Thienhaus".

SUBJECT: Assembly Bill 179

The 2011 Nevada State Legislature passed Assembly Bill 179 which amends NRS Chapter 284 to require certain procedures be followed prior to taking disciplinary action against a permanent, classified State employee.

Agencies should be aware that, effective July 1, 2011, appointing authorities are required to provide each permanent, classified employee with a copy of agency prohibitions and penalties approved by the Personnel Commission. Appointing authorities are now required by statute to consult with their Deputy Attorney General regarding a proposed dismissal, demotion or suspension.

Lastly, any internal administrative investigation that could lead to a dismissal, demotion or suspension must be completed and the employee notified of any disciplinary action within 90 days after the employee receives notice of the allegations. If an extension is required a request must be made to the Director of the Department of Personnel.

If your Agency does not have prohibitions and penalties, or if they need to be revised, please contact Amy Davey at adavey@dop.nv.gov.

The complete text of AB 179 can be found here: [AB 179](#)

TJT:ad/vk