



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
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MEMO PERD #18/12

April 16, 2012

TO: Department Directors
Division Administrators
Agency Personnel Liaisons
Agency Personnel Representatives

FROM: Lee-Ann Easton, Administrator *Lee-Ann Easton*
Division of Human Resource Management

SUBJECT: Nevada State Employee Recognition Week

Governor Sandoval has designated May 6 – 12, 2012 as Nevada State Employees Recognition Week. Nevada will join states across the nation in celebrating the numerous contributions of our public employees and to educate the community on how State workers make life better for citizens. State employees have faced many challenges in the past few years as a result of the economic downturn. It is extremely important to let them know their efforts and sacrifices in the workplace are appreciated.

Please take this opportunity to plan at least one activity to recognize employees within your agency. Activities should occur sometime during Nevada State Employees Recognition Week, preferably on Wednesday, May 9, which has been designated as State Employee Recognition Day. There are many activities you can do at little or no cost but can have an important positive impact on morale.

The Governor will be issuing a proclamation declaring May 6 – 12, 2012 as Nevada State Employees Recognition Week. *A copy of this year's proclamation will be distributed electronically to all employees on Thursday, May 3, 2012. Please make arrangements for these to be distributed to employees that do not have access to email.* To assist you in planning, we have provided a list of recognition ideas as well as Employee Recognition Week posters for you to display in a prominent area. These materials are available on our website at: [Employee Recognition Week Materials](#)

If you have questions or need additional information, please feel free to contact Department of Administration Public Information Officer Lesley Henrie at 775-684-0113.