



**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Division of Human Resource Management*  
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**MEMORANDUM**  
**HR#69-15**

November 6, 2015

**TO:** Personnel Commissioners  
Department Directors  
Division Administrators  
Agency Personnel Liaisons and Representatives

**FROM:** Lee-Ann Easton, Administrator *Lee-Ann Easton*  
Division of Human Resource Management

**SUBJECT:** Revision #1, Rules for State Personnel Administration

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The Personnel Commission recently adopted two permanent regulation changes and these were approved by the Legislative Commission, effective October 27, 2015. The regulations, related to military leave, replace those that were previously adopted on an emergency basis, effective June 19, 2015.

Due to these changes, the online version of the [Rules for State Personnel Administration](#) has been updated and [Revision #1](#) replacement pages are now available on our website. Also included in this revision is the relocation of several NRS references in the Attendance and Leaves section.

**Please Note:** It is important to use the Rules for State Personnel Administration publication to reference NAC 284 because the Nevada Legislature's Law Library webpage does not reflect all regulations that are approved and in effect.

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Please ensure that everyone on your distribution list receives a copy. If you have any questions, please contact Michelle Garton at [mgarton@admin.nv.gov](mailto:mgarton@admin.nv.gov) or (775) 684-0136.

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