

BRIAN SANDOVAL
Governor

STATE OF NEVADA

BRUCE H. BRESLOW
Director

BARBARA D. RICHARDSON
Commissioner



DEPARTMENT OF BUSINESS AND INDUSTRY
DIVISION OF INSURANCE

1818 East College Pkwy., Suite 103
Carson City, Nevada 89706
(775) 687-0700 • Fax (775) 687-0787
Website: doi.nv.gov
E-mail: insinfo@doi.nv.gov

UNCLASSIFIED JOB ANNOUNCEMENT

May 1, 2017

INSURANCE COUNSEL / HEARING OFFICER

State of Nevada
Department of Business & Industry
Division of Insurance

RECRUITMENT OPEN TO:

This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the Commissioner of Insurance.

AGENCY RESPONSIBILITIES:

The Division of Insurance is a State agency charged with protecting the interests of consumers and the public in dealing with the insurance industry. It is responsible for regulating the insurance industry and administratively prosecuting violations of Nevada's Insurance Code. The Division of Insurance responds to and assists consumers. It sets market conduct and financial standards for insurance companies, and reviews rates and insurance policies. The Division of Insurance licenses insurance companies, insurance agents and brokers, bail agents, and service contract providers. It monitors the solvency of insurance companies and their ability to pay claims. The Division also reviews worker's compensation programs operated by self-insured employers.

APPROXIMATE ANNUAL SALARY:

Up to \$100,858 plus benefits (*Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.*)

BENEFITS:

The State benefits package includes a retirement system, paid health, vision, dental, life and disability insurance; 11 paid holidays, and paid sick and annual leave. Other employee paid benefits such as deferred compensation plans are available.

POSITION DESCRIPTION:

Under administrative direction, advises and counsels the Commissioner of Insurance on all matters relating to the regulatory responsibilities of the Division of Insurance; represents the Division of Insurance as its attorney in administrative hearings and contested administrative cases, with some civil court appearances; prosecutes violations of the Nevada Insurance Code on behalf of the Division of Insurance; assist in the promulgation of legislation and regulations; advises and counsels Division of Insurance staff on legal issues; writes formal opinions and other responses on behalf of the Division of Insurance; conducts administrative hearings before the Division of Insurance as a neutral and impartial hearing officer. This position reports to the Chief Legal Counsel of the Division of Insurance.

TO QUALIFY:

Graduation from an accredited law school plus two years of experience as a practicing attorney. Individuals with two years of experience in the insurance industry are highly desirable.

Special Notes & Requirements: Current license in good standing to practice law in the State of Nevada is required at the time of appointment. PLEASE ATTACH A RESUME AND A LEGAL WRITING SAMPLE WITH YOUR APPLICATION.

POSITION LOCATION: Las Vegas, Nevada

APPLICATIONS WILL BE ACCEPTED UNTIL MAY 17, 2017

SUBMIT ~~DIRECT~~ LETTERS OF INTEREST/RESUMES/DIRECT —INQUIRIES REGARDING THE POSITION PLEASE SENT TO:

State of Nevada, Department of Business & Industry

Division of Insurance

Attn: Laurie Squartsoff

1818 E. College Pkwy., Suite 103

Carson City, NV 89706

(775) 687-0789

or email to: lsquartsoff@doi.nv.gov

In subject line please reference: **Insurance Counsel/Hearing Officer Position**

The State of Nevada is an Equal Opportunity Employer.