

STATE OF NEVADA

BRIAN SANDOVAL
Governor

RICHARD WHITLEY, MS
Director



CODY L. PHINNEY, MPH
Administrator

TRACEY D. GREEN, MD
Chief Medical Officer

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
4150 Technology Way, Suite 300
Carson City, Nevada 89706
Telephone: (775) 684-4200 · Fax: (775) 684-4211

**AGENCY MANAGER, RURAL COMMUNITY HEALTH SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Salary to \$107,973 (employee/employer-paid retirement schedule)**

Rural Community Health Services (RCHS) is currently considering applicants for the position of Agency Manager. RCHS mission is to provide integrated care services that include outpatient behavioral health services and community-based nursing services in the least restrictive setting to support personal recovery and enhance quality of life. As an innovator in program design and advanced service delivery systems, we provide a full range of service offerings to best meet the needs of our community. RCHS operates under the State of Nevada's Medicaid Quality Assurance program.

DESCRIPTION: This position serves as the Administrator for Rural Community Health Services and Northern Nevada Adult Mental Health Services outpatient programs, under the general direction of the Deputy Administrator, Clinical Services. This position provides administration of the outpatient service delivery system for 16 rural counties. The incumbent's duties will encompass establishing goals, objectives, policies, and procedures; monitor and evaluate program performance; fiscal management and budget development; supervision of professional, clinical and technical staff; ensure the program achieves goals and its mission; ensure proper accountability is maintained; integrate programs with other state and community services; mediate and facilitate resolution of organizational conflict; and coordinate program services with other stakeholders including, but not limited to: courts, law enforcement, universities, other state and governmental agencies, community groups, and the service delivery network.

This is an unclassified position and serves at the pleasure of the Division Administrator, Division of Public and Behavioral Health. Statewide travel is required.

QUALIFICATIONS: Master's degree from an accredited school in clinical psychology, clinical social work, counseling, or a curriculum related to the option/s identified, and four years of post-Master's degree management experience in a complex human service delivery organization requiring integration of services with a variety of public and private sector agencies, all four years of which included program budget responsibility, two years of which required managing multiple program units and supervision of professionals in the option/s identified; **OR** a Ph.D. from an accredited college or university in clinical psychology, clinical social work, counseling, or a curriculum related to the option/s identified, and two years of post-Master's degree management experience in a complex human service delivery organization requiring integration of services with a variety of public and private sector agencies, all of which included responsibility for the

Division of Public and Behavioral Health:

"To protect, promote and improve the physical and behavioral health of the people in Nevada."

development and management of program budgets, and management of multiple program units and supervision of professionals in the option/s identified; **OR** a Doctoral degree (Psy.D.) in clinical psychology from an accredited school of professional psychology, and two years of experience as described above.

LOCATION: The position may be located in Reno or Carson City, Nevada.

BENEFITS: Benefits include: medical, dental, life and disability insurance programs; participation in the Public Employee's Retirement plan (PERS); 11 paid holidays each year; accrual of three weeks annual leave and three weeks of sick leave each year.

TO APPLY SUBMIT RESUME TO:

Division of Public and Behavioral Health
Central HR Office
Attention: Michelle Barnes
4150 Technology Way, Suite 300
Carson City, NV 89706
mbarnes@health.nv.gov

Resume must include a detailed description of employment history to include name and addresses of employers, scope of responsibility, reasons for leaving, salary history and professional references. A criminal history background check is required as a condition of employment.

Note to applicant: In your cover letter, please indicate how you heard about the position. If you heard about this position through a website, please specify which website.

Resume's will be accepted until December 8, 2015 or until this recruitment is satisfied.