



BRIAN SANDOVAL
Governor

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
1263 S. Stewart Street
Carson City, Nevada 89712

RUDY MALFABON, P.E., *Director*

In Reply Refer to: Kimberley King, SPHR

UNCLASSIFIED JOB ANNOUNCEMENT

ASSISTANT TRANSPORTATION DIRECTOR, PLANNING

Recruitment: This is an open competitive recruitment, open to all qualified persons. This is an unclassified position that serves at the pleasure of the Director of the Nevada Department of Transportation.

Resumes will be accepted until the position is filled. All resumes will be accepted on a first come, first served basis; hiring may occur at any time during the recruitment process.

Position Responsibilities: Under the general administrative direction of the Director/Deputy Director of the Department of Transportation, the Assistant Director of Planning administers the activities of the Safety, Planning, Research, Traffic Information, Roadway Systems and Performance Analysis Divisions. The role of the Assistant Director of Planning is to develop and coordinate a balanced multi-modal transportation planning program which is consistent with the goals of the department, complies with NRS Chapter 408 and federal requirements, and achieves the present and future needs of the State for an adequate, safe and efficient transportation system.

Administer the operational activities and programs of the Planning, Safety, Performance Analysis, Research, Traffic Information, and Roadway Systems Divisions to ensure optimum operational results are achieved within administrative goals. This duty includes coordinating the development of an overall State Work Program; controlling the Planning and Research Work Program; directing the development and implementation of the planning and research program to ensure the goals of the department are achieved within allocated resources; providing information and responding to requests from the public, departmental divisions, and other entities; and granting final approval of various documents.

Coordinate the activities of the divisions to ensure planning, safety and research goals are achieved. This duty encompasses maintaining close coordination with other Assistant Directors within the department and their staffs to ensure planning activities are coordinated to achieve the needs of departmental areas; maintaining liaison and representing the department with other local entities to include the Metropolitan Planning Organizations and staffs, state and federal agencies and the Engineering and Transportation Research Centers of the Nevada University System; reviewing literature and maintaining awareness of national trends relating to transportation issues;

Represent the department as a member of national policy, planning and research program development committees to assist in establishing guidelines for planning and research activities, related to multi-modal transportation system programs; serves and participates as a member of various committees with other state and local agencies and organizations; serves and participates as a member of various interdepartmental groups to accomplish a specific goal and/or objective is required.

Position Location: Carson City, Nevada.

Nestled in the northwestern part of the state and within a half hour of both Lake Tahoe and Reno, is Nevada's proud, historic state capital, Carson City. Carson City blends a mix of shopping, dining, entertainment, culture and nightlife while maintaining its old-fashioned western charm. With the city's close proximity to Lake Tahoe and the Sierra Nevada Mountains, the area boasts unlimited year-round activities to include fishing, boating, hiking, biking, world-class skiing and golf courses and many special events throughout the year. See more at: <http://www.travelnevada.com/regions/northwestern/carson-city#sthash.P7qvcplH.dpuf>

Qualifications: Preference will be given to applicants with a Bachelor's degree from an accredited college or university with a degree in civil engineering, planning, or economics; or Registration as Professional Engineer and a supervisory or administrative capacity in transportation planning, location or equivalent work.

Approximate Annual Salary: Up to \$107,465* plus benefits. Salary reflects retirement (PERS) contributions by both the employee and the employer. An employer paid contribution plan is also available with a reduced salary.

*Please note: Furlough leave is mandatory for Nevada State employees and will result in a reduction of income of approximately 2.3% (or 4 hours per month) through June 30, 2015. The salary listed above does not reflect the reduction for the required furlough.

Benefits: The State benefits package includes paid health, vision, dental, life and disability insurance; 12 paid holidays, paid sick and annual leave, and an excellent state retirement plan. An explanation of the retirement options and information regarding state retirement benefits may be accessed at www.nvpers.org. A description of the current health and dental benefits provided to all state employees is available at www.pebp.state.nv.us. Other optional benefits are also available including a deferred compensation program; more information is available at www.hr.nv.gov.

Submit Cover Letter and Resume To:

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Human Resources Manager
Nevada Department of Transportation
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Phone: 775-888-7430
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