



GARY VAUSE
Chairman

STATE OF NEVADA
COMMISSION ON JUDICIAL DISCIPLINE
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PAUL C. DEYHLE
General Counsel and
Executive Director

**POSITION ANNOUNCEMENT
ASSOCIATE GENERAL COUNSEL
NEVADA COMMISSION ON JUDICIAL DISCIPLINE**

The Nevada Commission on Judicial Discipline has announced the immediate search for an Associate General Counsel. This is a new position recently approved during the 78th Legislative Session and is located in Carson City. The successful candidate for this position should be willing to assume his or her duties on or about October 1, 2015.

Position Description and Maximum Salary. The position serves at the pleasure of the General Counsel and Executive Director of the Commission on Judicial Discipline ("Commission") and Executive Director of the Standing Committee on Judicial Ethics ("Standing Committee") ("GCED"). The position is a senior non-classified position with the State of Nevada. The compensation schedule is modeled after the Classified Employee Compensation Schedule effective 07/20/2015. The range for the employee/employer-paid retirement option is \$71,514.00 to \$108,179.28, and the employer-paid retirement option is \$62,723.52 to \$94,899.60. The actual pay rate will be established by the GCED within the range allowable, depending upon the depth of experience and qualifications of the successful candidate. Applicable State of Nevada benefits and retirement plans are offered.

Minimum Qualifications. This position requires membership in good standing in the State Bar of Nevada; at least five (5) years of practice within the State of Nevada; and strong skills in analyzing citizen complaints and directing and overseeing investigations. The successful candidate should have a serious interest in judicial and legal ethics; be willing to deal with difficult, complex situations involving the conduct of judicial officers; and, must have maintained an exemplary conduct record as an attorney. The position requires successful experience with the utilization and management of outside counsel and investigative personnel in an efficient, cost effective manner. In addition, this position requires strong verbal, social and clear writing skills; effective evaluation and communication skills; and the ability to work independently or as a team member. It is preferred that the person selected will have both public and private practice experience with litigation, interaction with state agencies, and teaching of attorneys and judges. Experience with providing counsel to a board or commission is also helpful. All candidates are required to provide three professional letters of reference sent directly to the Commission from the references. Candidates may also need to submit signed releases to the Commission at a later date to be utilized for criminal background and Nevada State Bar disciplinary inquiries.

Information and How to Apply. Please respond with a letter of interest, resume and writing sample. Resumes and required documents will be accepted until the candidate pool is filled. ***The application period may be closed without notice.*** The application period will close no later than Friday, August 28, 2015. Additional information concerning the Commission and Standing Committee may be found at <http://judicial.state.nv.us>, by contacting the Nevada Commission on Judicial Discipline, telephone: (775) 687-4017, or via email at ncjdinfo@judicial.state.nv.us. Resumes and required documents may be emailed to ncjdinfo@judicial.state.nv.us and should be in PDF or Word format or may be mailed to P.O. Box 48, Carson City, Nevada 89702 and should be postmarked on or before Friday, August 28, 2015.