



**DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF THE DIRECTOR**

August 4, 2016

**Announces a recruitment for
Commissioner, Mortgage Lending Division (Unclassified)**

RECRUITMENT: This is an open competitive recruitment, open to all qualified persons. This is an unclassified position that serves at the pleasure of the Director of the Department of Business & Industry.

APPROXIMATE ANNUAL SALARY: Up to \$100,858. Salary reflects retirement (PERS) contributions by both the employee and the employer. An employer paid contribution plan is also available with a reduced gross salary. The State of Nevada has an excellent benefit package that includes a retirement system, paid health, vision, dental, life and disability insurance; 11 paid holidays; and paid sick and annual leave. Other employee paid benefits such as a deferred compensation plan are available.

PROGRAM DESCRIPTION: The Division of Mortgage Lending licenses and regulates mortgage brokers, mortgage bankers, mortgage servicers, escrow agents and associated licensees. Through examinations of licensees, investigations of consumer complaints and administrative actions taken to curtail deficient activity, the Division safeguards public interests and advances professionalism, education and ethics in the mortgage lending, escrow agency, loan modification and foreclosure consultant industries.

POSITION RESPONSIBILITIES: Enforcing and administering the provisions of NRS 645A, 645b, 645E, and 645F. Developing and administering regulations, policies and procedures; licensing various industry entities in accordance with statutes; assessing and collecting fees from escrow agents, mortgage brokers and mortgage bankers and applying the fees toward costs of regulating the industry; and, ensuring the management of an agency of approximately 21 staff located in Las Vegas sites within the state of Nevada. Frequent travel (primarily in-state) will be required to perform the duties of this position.

QUALIFICATIONS: A Bachelor's degree or Master's degree with major course work in accounting, finance or business administration or related experience in the financial services field; a minimum of five years practical experience in the financial services industry or the business of making loans secured by an interest in real property, of which at least three years were at a level which included management or administrative experience. Such experience should have demonstrated knowledge and experience in applying federal or state laws and regulations in the mortgage or associated industry; administering a program including policy development, human resource administration and administration of a budget; working cooperatively with legislators and supporting legislation, programs and budgets before legislative committees; and, collaborating with governmental, mortgage industry and private entities to develop and institute programs and services.

DUTY LOCATION: Las Vegas, Nevada.

LETTERS OF INTEREST AND RESUMES WILL BE ACCEPTED UNTIL THE POSITION IS FILLED

All letters of interest and resumes will be accepted on a first come, first serve basis. Hiring may occur at any time during the recruitment process.

SUBMIT COVER LETTER AND RESUME/DIRECT INQUIRIES TO:

Hope DiBartolomeo, Personnel Analyst II

Agency HR Services

555 E. Washington Ave. Ste.1400

Las Vegas, NV 89101.

Phone - 702-486-5413

Fax – 702-486-2925

E-mail: dibart@admin.nv.gov

In subject line please reference: MLD Commissioner

In your cover letter please indicate how you heard about the position. If you heard about this position through a website, please specify which website.

The Department of Business & Industry is an Equal Opportunity Employer and does not discriminate on the basis of sex, age, religion, race or disability.