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Governor

STATE OF NEVADA

PATRICK GAVIN
Executive Director

STATE PUBLIC CHARTER SCHOOL AUTHORITY
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UNCLASSIFIED JOB ANNOUNCEMENT

Posted – 03/16/16

Deputy Director, State Public Charter School Authority

RECRUITMENT OPEN TO:

This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the Executive Director of the State Public Charter School Authority.

AGENCY RESPONSIBILITIES:

In the 2015 legislative session, spurred by years of Nevada's discouraging educational attainment statistics and a commitment to changing the odds, the State Legislature – working with Governor Sandoval and then State Superintendent Dale Erquiaga – took dramatic bipartisan action and passed a sweeping package of 25 bills intended to radically improve educational outcomes for all of its students. These ambitious policies represent an investment of nearly a billion dollars in new revenues for public education, intended to create an ecosystem of excellence across every tier of public instruction. At the heart of these measures is a belief shared by lawmakers and citizens that the state can, will, and must provide excellent schools and learning opportunities for all of its students. Never has there been so much opportunity for systemic progress in Nevada, recognized both near and far; on September 28, 2015, the US Department of Education announced that Nevada was one of just eight states to receive a multi-million dollar grant award from the Department's *Charter Schools Program*, which funds the creation and expansion of public charter schools across the nation, especially those that are creating pathways to college, credentials, and careers for low-income students and first-generation college-goers. Nevada's first year grant allotment is more than $7.8 million with a potential allotment over three years of more than $16 million.

Created during the 2011 legislative session, the State Public Charter School Authority (SPCSA) is Nevada's leading charter school authorizer. In addition to its role as a charter school authorizer, the SPCSA serves as the Local Education Agency for its sponsored schools – currently 23 charter schools serving 26,000 students. Collectively, the SPCSA 's portfolio schools comprise the Silver State's third largest and fastest growing public school system, with 2015-16 revenues in excess of $175 million dollars.

As defined in state law, the purpose of the SPCSA is to: authorize charter schools of high-quality throughout Nevada with the goal of expanding the opportunities for pupils, including pupils who are at risk; provide oversight to ensure that sponsored charter schools maintain high educational and operational standards, preserve autonomy and safeguard the interests of pupils and the community; and serve as a model of the best practices in sponsoring charter schools and foster a climate in Nevada in which all charter schools, regardless of sponsor, can flourish.

Consistent with its legislative purpose, the SPCSA's mission is to improve and influence public education in Nevada by sponsoring public charter schools that prepare all students for college and career success and by modeling best practices in charter school sponsorship.

APPROXIMATE ANNUAL SALARY:
Up to $88,651 maximum salary plus benefits * *(Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.)*

BENEFITS:
The State benefits package includes a retirement system, paid health, vision, dental, life and disability insurance; 11 paid holidays, and paid sick and annual leave. Other employee paid benefits such as deferred compensation plans are available.

POSITION LOCATION: Las Vegas, Nevada.
Las Vegas offers metropolitan living with a wide range of entertainment and recreational activities and is the leading financial and cultural center for Southern Nevada. Located in the Mojave Desert region, the subtropical hot desert climate provides abundant sunshine year round and short, mild winters. Low taxes and no state income tax.

POSITION DESCRIPTION:
The Deputy Director role is a senior management role analogous to that of a Deputy Superintendent in a large school district. The Deputy Director is the agency's second-in-command and has supervisory authority over all agency programming and authorizing staff. The Deputy Director reports to the Executive Director and is responsible for directing SPCSA's core authorizing functions and activities. The Deputy Director develops, maintains, and shares with the agency a deep knowledge of charter authorizing functions, education issues, and understanding of the federal and local policy landscape.

The Deputy Director serves as Executive Director in the absence of the Executive Director.

Essential Functions and Responsibilities

- Directs the successful execution of the organization's core authorizing functions including the charter application review cycle; and charter renewal and revocation.
- Manage school monitoring and performance evaluation processes for both the authorizing and local education agency functions of the Authority.
- Oversee the organization's collection, analysis, use, and presentation of school data for the Board, internal, school, and public consumption.
- Assist the director in establishing and overseeing the development of regulations, policies, procedures and work processes that support the SPCSA's mission, vision and goals.
- Ensure financial viability of and legal compliance by the SPCSA through the following activities

Relationship Management/Interactions

- Meets regularly with the Executive Director and SPCSA Board Members to establish and monitor the organization's strategic plan, goals, and priorities.
- Collaborates with the Executive Director to cultivate, establish, and maintain working relationships with key external stakeholders (e.g., diverse community groups, government agencies, Legislators, other authorizing agencies, charter school advocacy groups, charter support organizations, researchers, and foundations).
- Provides support to the Executive Director in establishing the SPCSA as a national thought leader on charter schools through research, press publications, presentations, and best practice sharing.
- Communicates effectively with the SPCSA's sponsored schools; serving the interests of their students by continually seeking to strengthen the Authority's sponsored schools.
- Communicates effectively with charter school operators and applicants, other Nevada sponsors, charter school support groups, and the general public.

Supervisory Responsibility

- Supervises personnel involved with core LEA and authorizing functions and data analysis.

TO QUALIFY:

- A Bachelor's degree in education, business administration, public administration, law degree (if appropriate) or related field with at least ten years of experience working in education policy, charter schools, and/or traditional public schools, or an equivalent combination of experience and/or education is required. Preference may be given to applicants with a law degree, a license to practice law in the State of Nevada, or the ability to obtain such licensure.
- The target candidate will have significant senior management experience and a proven track record of inspiring and motivating an agency staff of seasoned education leaders with significant school and district leadership experience to achieve extraordinary educational and organizational outcomes.
- The ideal candidate will have a proven ability to read, analyze and interpret statutes and regulations, as well as sufficient computer and writing skills and the ability to manage a large staff and complex projects.
- An understanding of federal and state laws pertaining to education and a thorough knowledge of education reform initiatives, especially in the areas of charter schools, is required.
- Experience working with budgets in excess of $100 Million and with large competitive and categorical grants is required. Direct profit & loss (P&L) management experience is highly desirable. Experience as a classroom teacher or school administrator or district administrator is beneficial but not required.
- Excellent verbal and written communications skills are required, including the ability to interface with staff, the public, Legislators, and other municipal, state and federal regulators.
- Statewide travel is required. A valid driver's license or evidence of equivalent mobility is required at the time of appointment and as a condition of continued employment.
- A pre-employment criminal history check and fingerprinting are required. Persons offered employment in this position may be required to pay for these items.

LETTERS OF INTEREST AND RESUMES WILL BE ACCEPTED UNTILTHE POSITION IS FILLED

All letters of interest and resumes will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.

SUBMIT LETTERS OF INTEREST/ RESUMES/DIRECT INQUIRIES TO:

Email to: dibart@admin.nv.gov
or
Department of Administration
Agency HR Services
Attn: Hope DiBartolomeo
555 E. Washington Ave. Ste. 1400
Las Vegas, NV 89101
Fax (702) 486-5413

In subject line please reference: **SPCSA Deputy Director**

In your cover letter please indicate how you heard about the position. If you heard about this position through a website, please specify which website.

The State of Nevada is an Equal Opportunity Employer.