



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
BUREAU OF CONSUMER PROTECTION

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Las Vegas, Nevada 89101

CATHERINE CORTEZ MASTO
Attorney General

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Office of the Attorney General

***Vacancy Announcement: Bureau of Criminal Justice/Fraud Unit
Deputy Attorney General (Unclassified)***

Response Deadline: DECEMBER 2, 2013

The Bureau of Criminal Justice has an open full-time Deputy Attorney General position located in the Las Vegas office of the Attorney General. *This position is grant-funded through June, 2015.*

GROSS SALARY: PERS Employee/Employer Paid = \$71,639.28 - \$ 95,650.00
PERS Employer Paid = \$63,468.10 - \$ 84,740.00

DUTIES: Include but are not limited to the following: The Deputy Attorney General Grant position is responsible for prosecuting mortgage and foreclosure rescue fraud cases and other related matters throughout the State of Nevada; conduct legal research; prepare written pleadings and briefs; conduct preliminary hearings, grand jury proceedings, and jury trials. Attorneys will be required to work closely with investigative staff, review search warrant applications and investigator's reports, and provide legal advice when needed in support of criminal and civil investigations. The position will have no direct supervisory responsibilities.

QUALIFICATIONS: Graduation from an accredited four-year college or university and graduation from an accredited law school. Two (2) years' experience in criminal law with prosecution experience at the County, State or Federal level preferred. The applicant's background must include current experience in reviewing and preparing cases for trial, interviewing witnesses, working with law enforcement officers, conducting preliminary hearings and/or grand juries and conducting bench and/or jury trials. The applicant must be admitted to the Nevada bar and have a working knowledge of Nevada criminal statutes, Nevada rules of evidence, local court rules and Nevada appellate procedure.

Applicants must possess a valid Nevada driver's license at the time of appointment and for continuing employment. Spanish speaking individuals are encouraged to apply.

PHYSICAL DEMANDS: This position requires mobility to work in a typical office setting, use standard office equipment and travel to offices and courts in various parts of the State. It also requires vision to read printed materials and a computer screen, and hearing and speech to communicate in person and over the telephone. The applicant must be able to speak in a clear and understandable manner, and to hear and respond to questions posed. Reasonable accommodation may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

POSITION STATUS: Exempt (FLSA); unclassified position entitled to standard State benefits; serves at the will of the Consumer Advocate. Employment is contingent on successfully passing a complete background check. This position announcement lists the major duties and requirements of the job and is not all-inclusive. *This position is grant-funded through June, 2015.* The incumbent may be expected to perform additional job-related duties and may be required to have or develop additional specific job-related knowledge and skills.

RESUMES: Resumes may be mailed, faxed or emailed to the attention of:

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