

Supreme Court of Nevada
ADMINISTRATIVE OFFICE OF THE COURTS

ROBIN SWEET
Director and
State Court Administrator

JOHN MCCORMICK
Assistant Court Administrator
Judicial Programs and Services



RICK STEFANI
Deputy Director
Information Technology

VERISE V. CAMPBELL
Deputy Director
Foreclosure Mediation

**IT Professional
Position #0011**

The IT Professional analyzes, develops, implements, maintains, and modifies information systems, networks, databases, and applications for enterprise level IT systems utilized by the Nevada Supreme Court and/or the Nevada Judiciary. Incumbents perform professional work to maintain information systems and to solve current and anticipated business challenges with technology. Applications will be accepted for the Trainee Level through Level II of experience and the position can be located in Carson City, Nevada or Las Vegas, Nevada.

Education and Experience:

IT Professional Trainee: Bachelor's degree from an accredited college or university with major course work in computer science, management information systems, or closely related field **OR** an equivalent combination of education and experience.

IT Professional I: Bachelor's degree from an accredited college or university with major course work in computer science, management information systems, or closely related field and one year of progressively responsible professional IT experience relevant to the duties of the position which may include systems administration, network administration, database administration, applications analysis and development, and/or information security **OR** an equivalent combination of education and experience.

IT Professional II: Bachelor's degree from an accredited college or university with major course work in computer science, management information systems, or closely related field and two years of progressively responsible professional IT experience relevant to the duties of the position which may include systems administration, network administration, database administration, applications analysis and development, and/or information security **OR** an equivalent combination of education and experience.

Salary Range: \$38,899 – \$74,813 DOE, employee/employer paid retirement

Application Process:

In order for you to be considered for this position, you must complete a Supreme Court of Nevada Employment Application, a cover letter, and a resume. It is your responsibility to provide specific, accurate and complete information describing how you meet the minimum qualifications in your original application materials. Applications are available at WWW.NEVADAJUDICIARY.US under the Administrative Office Employment section, where the application may be completed online and then printed and mailed or delivered to:

Cynthia Sampson, Personnel Analyst
Administrative Office of the Courts
Supreme Court Building
201 South Carson Street, Suite 250
Carson City, Nevada 89701-4702

You may also submit your application packet:

- via e-mail to: itprofessional@nvcourts.nv.gov
- via fax to: (775) 684-1777

The deadline to submit applications is Friday, July 31, 2015. Applications received after July 31, 2015, will not be accepted.