

Nevada Governor's Office of Economic Development



Industry Specialist – Natural Resources

Location: Las Vegas, NV

Job Description

Natural Resources INDUSTRY SPECIALIST. The Nevada Governor's Office of Economic Development ("GOED") seeks an experienced industry professional to lead economic development efforts in the natural resources sector.

Duties will include:

Primary

- Expand the development of the sector
- Implement sector initiatives and tactics in the state plan
- Work with industry, association, and others to continually improve and execute the sector plan
- With Chair, lead the Industry Sector Council and enhance alignment of training and education services that directly contribute to a qualified workforce
- Define and implement a strategy to connect industry with Nevada research institutions to bring innovative products and services to market
- Help design and implement sector marketing and information
- Partner with Regional Development Authorities, local governments, and others to attract and grow companies

Secondary

- Form or serve on board, committees, task forces to coordinate sector planning and activities
- Identify and advance necessary and appropriate changes in law, regulation, or process to assist sector growth
- Provide advice, expertise, recommendations with respect to the sector
- Monitor initiatives and tactics and make recommendations for improvement
- Appropriately represent GOED and the State in all interactions

Preferred Knowledge, Skills, and Abilities:

- Deep understanding of the Nevada's natural resources industry.
- College degree in applicable field - Bachelor's Degree required, Master's preferred
- 5 years of relevant experience

- Excellent verbal and written communication skills including cultivation of internal and external customer relationships, public presentations, and written reports
- Expertise with MS Outlook, Excel, Word, and PowerPoint
- Strong planning and implementation skills

Salary and Benefits:

\$100,000-106,000 annually. Salary reflects retirement (PERS) contribution by both the employee and the employer. An employer paid contribution plan is also available at a reduced gross salary. The State of Nevada has an excellent benefit package that includes a retirement system, paid health, vision, dental, life and disability insurance; 11 paid holidays; and paid sick and annual leave. Other employee paid benefits such as a deferred compensation plan are available.

Furlough Requirements:

Please note: Furlough leave is mandatory for Nevada State employees and will result in a reduction of income of 4 hours per month starting July 1, 2014 through June 30, 2015. The salary listed above does not reflect the reduction from the required furlough.

Location:

This position will be based in Las Vegas, Nevada.

Travel Requirements:

Frequent travel within the state is required.

To Apply:

Please forward resumes to the Nevada Governor's Office of Economic Development
Attn: Steve Woodbury, 808 West Nye Lane, Carson City, Nevada 89703
Or via e-mail at scwoodbury@diversifynevada.com

Application Deadline:

Resumes will be accepted until the recruitment needs are satisfied.