

BRIAN SANDOVAL
Governor

STATE OF NEVADA

BRUCE H. BRESLOW
Director



SCOTT J. KIPPER
Commissioner

DEPARTMENT OF BUSINESS AND INDUSTRY
DIVISION OF INSURANCE

1818 East College Pkwy., Suite 103
Carson City, Nevada 89706
(775) 687-0700 • Fax (775) 687-0787
Website: doi.nv.gov
E-mail: insinfo@doi.nv.gov

UNCLASSIFIED JOB ANNOUNCEMENT

Posted - 3/5/15

Insurance Counsel / Hearing Officer

State of Nevada
Department of Business & Industry
Division of Insurance

RECRUITMENT OPEN TO:

This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the Commissioner of Insurance.

AGENCY RESPONSIBILITIES:

The Insurance Division is charged with protecting the rights of the consumer and the public's interest in dealing with the insurance industry and is responsible for regulating the insurance industry. It sets ethical and financial standards for insurance companies and review rates. The division responds to and assists consumers. It reviews insurance policies to ensure compliance with Nevada insurance laws and regulations. The division licenses insurance companies, insurance agents and producers. It makes sure insurance companies are solvent and have the ability to pay claims. It also makes sure companies follow through on the promises made to consumers through insurance policies. The division also reviews programs operated by self-insured employers for worker's compensation.

APPROXIMATE ANNUAL SALARY:

Up to \$95,453 plus benefits * (*Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.*) *Please note: Furlough Leave is mandatory for Nevada State employees and will result in a reduction of income of approximately 2.3% (or 4 hours per month) starting July 1, 2011 through June 30, 2015. The salary listed above does not reflect the reduction from the required furlough.

BENEFITS:

The State benefits package includes a retirement system, paid health, vision, dental, life and disability insurance; 11 paid holidays, and paid sick and annual leave. Other employee paid benefits such as deferred compensation plans are available.

POSITION DESCRIPTION:

Under administrative direction, advises and counsels the Commissioner of Insurance on all matters relating to the regulatory responsibilities of the Division of Insurance; represents the Division of Insurance as its attorney in administrative hearings and contested administrative cases; prosecutes violations of the Nevada Insurance Code on behalf of the Division of Insurance; assist in the promulgation of legislation and regulations; advises and counsels Division of Insurance staff on legal issues; writes formal opinions and other responses on behalf of the Division of Insurance; conducts administrative hearings before the Division of Insurance as a neutral and impartial hearing officer. This position reports to Chief Legal Counsel of the DOI.

TO QUALIFY:

Graduation from an accredited law school plus two years of experience as a practicing attorney. Individuals with two years of experience in the insurance industry are highly desirable.

Special Notes & Requirements: Current license in good standing to practice law in the State of Nevada is required at the time of appointment. PLEASE ATTACH A LEGAL WRITING SAMPLE WITH YOUR RESUME OR APPLICATION.

POSITION LOCATION: Carson City, Nevada

LETTERS OF INTEREST AND RESUMES WILL BE ACCEPTED UNTIL THE POSITION IS FILLED

(All letters of interest and resumes will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.)

SUBMIT LETTERS OF INTEREST/ RESUMES/DIRECT INQUIRIES TO:

Department of Business & Industry

Insurance Division

Attn: Sheri LeTourneau

1818 E. College Pkwy., Suite 103

Carson City, NV 89706

(775) 687-0771

or email to: icommish@doi.nv.gov

In subject line please reference: **Insurance Counsel / Hearing Officer**

The State of Nevada is an Equal Opportunity Employer.