

Information Release
(For Immediate Release)

Carson City, Nevada

May 1, 2013

**SEARCH ANNOUNCED FOR
EXECUTIVE DIRECTOR AND GENERAL COUNSEL
NEVADA COMMISSION ON JUDICIAL DISCIPLINE**

The Nevada Commission on Judicial Discipline has announced the immediate search for an Executive Director and General Counsel. This position is located in Carson City. The current Executive Director and General Counsel, David F. Sarnowski, has announced his retirement. The successful candidate for this position should be willing to assume his or her duties in Carson City on or about September 1, 2013.

Position Description and Maximum Salary. The position serves at the pleasure of the Commission and also acts as the Executive Director of the Nevada Supreme Court's Standing Committee on Judicial Ethics. The position is a senior non-classified position with the State of Nevada. Actual salary may depend upon the successful candidate's depth of experience. The 2011 compensation schedule established by the legislature for the position sets the maximum rate for the employee/employer paid retirement option at "approximately \$137,145" and the employer paid retirement option at "approximately \$122,587." The actual pay rate will be established by the Commission within the range allowable, as specified by the legislature in the enacted budget laws applicable to the budget year beginning on July 1, 2013. Regular State of Nevada benefits and retirement plans are offered. The person selected by the Commission must reside in the greater Carson City/Reno area. No moving expenses will be paid.

Minimum Qualifications. This position requires membership in the State Bar of Nevada; at least ten years of practice within the State of Nevada; strong skills in analyzing citizen complaints and directing investigations; and, experience in the coordination of the use of outside counsel in an efficient, cost-effective manner. The successful candidate should have a serious interest in judicial and legal ethics; be willing to deal with difficult, complex situations involving the conduct of judicial officers; and, must have maintained an exemplary conduct record as an attorney. The position requires successful experience with the recruitment and management of attorney and non-attorney personnel and excellent social skills. In addition, this position requires strong verbal and clear writing skills. It is preferred that the person selected will have experience with litigation, legislative budgeting of executive agencies and interaction with state agencies, and teaching of attorneys and judges. Experience with managing operating budgets is necessary and experience providing counsel to a board or commission is also helpful. All candidates are required to provide three professional letters of reference sent directly to the Commission from the references. Candidates at a later date may also need to submit signed releases to the Commission for criminal background and state bar disciplinary inquiries.

Information and How to Apply. Resumes and required documents will be accepted until the candidate pool is filled *and the application period may be closed without notice*. The application period will close no later than May 31, 2013. Candidates may be interviewed by a screening panel and finalist candidates will be interviewed by the appointed Commission members at an upcoming meeting. Additional information may be found at www.judicial.state.nv.us or by contacting Nevada Commission on Judicial Discipline, telephone: (775) 687-4017, electronic mail: ncjdinfo@judicial.state.nv.us. Resumes may be sent as an attachment to electronic mail to ncjdinfo@judicial.state.nv.us and should be in ASCII, Rich Text, Adobe 5 (pdf), Word or WordPerfect format. Resumes may also be sent to P.O. Box 48, Carson City, Nevada 89702. Due to technical problems, applications submitted via facsimile will not be accepted.