July 25, 2016

## NETWORK SPECIALIST I

### Unclassified Open Competitive

This is an open competitive recruitment, open to all qualified persons.

### Recruiting For:

A permanent full-time vacancy located at the Nevada Gaming Control Board, Administration Division Las Vegas, Nevada.

### The Position:

Under direction of the Systems Manager this position is responsible for enterprise IT operations involving help desk support, computer and application support, systems and network administration for all Board offices. This position requires good customer service skills, strong technical skills, good oral and written communication skills, as well as the ability to quickly and independently learn new and upcoming technologies. Candidates should have a combination of education and professional experience in an enterprise IT environment.

### Description:

This position will be heavily involved in the day to day operations of the IT help desk.  The incumbent will be providing technical support and customer service to all Board users by phone, email, and in person.  The incumbent will be need to manage and support a computing environment of Windows desktops, laptops, tablets, Apple and Android mobile devices, HP and Xerox network printers and copiers, Avaya telecom equipment, Polycom video conference equipment, and a variety of productivity software such as Microsoft Office.

This position will be involved in the administration and support of all agency IT data centers and networks including LAN, WAN, and DMZ, and VPN.  The incumbent will assist in deploying and managing switches, routers, firewalls, WAN accelerators, VPN concentrators, and other networking equipment.  The incumbent will assist in deploying and managing various Windows and Linux servers, both on physical server hardware or within a VMware vSphere Cluster. Incumbents will assist in deploying and managing enterprise storage equipment such as SAN and NAS.

This position will also be involved in the administration of various IT systems and applications for all Board locations.  The incumbent will need to administer a Microsoft ecosystem of services

and applications including Active Directory, Exchange, SharePoint, SQL Server, DNS, DHCP, WDS, WSUS, Web, File and Print.  The incumbent will perform datacenter backup and recovery using Symantec Backup Exec, as well as contribute to the continuous improvement of IT security, disaster preparedness and recovery.

## Primary Requirements:

Candidates must meet or exceed the following experience levels: 1 to 2 years of network and server administration, 1 to 2 years of datacenter virtualization, 1 to 2 years of backup and disaster recovery, 1 to 2 years of help desk and desktop support.

Candidates must also be able to demonstrate proficiency with Windows and Linux operating systems, VMware vSphere, Active Directory, Microsoft Exchange, HP and Dell server and workstation hardware, Juniper network equipment, and Avaya telecom equipment.

## Other Requirements:

- Excellent customer service skills

- Extensive knowledge of computer and network technology

- Ability to identify and solve complex problems quickly and logically

- Ability to establish and maintain effective working relationships with staff

- Ability to communicate effectively, verbally and in writing

- Ability to take directions and follow policies and procedures

- Flexibility to work weekends and after hours as needed

**Knowledge of:**  Principles, organization, planning, project management, and current computer industry technology and practices; principles of information systems design

Top 5 required technical skills:

1. Windows and Linux Operating Systems
2. VMware vSphere
3. Juniper Network Equipment
4. Microsoft Exchange
5. HP and Dell Server Hardware

## Education and/or work experience:

Graduation from an accredited college with a Bachelor's degree in computer science, information systems, or closely related field. Four years of professional IT experience in the fields detailed under the "Primary Requirements" section above, or an equivalent combination of education, certification, and experience.

**Salary Range:**   $38,586 - $64,309 Employer-Paid
   $43,987 - $71,313 Employee/Employer

**How to apply:**

All applicants who meet the minimum qualifications are eligible to apply for this position and may do so by completing an application on the Nevada Gaming Control Board website @ www.gaming.nv.gov.

Only applications submitted through the website will be accepted.

Applications will be accepted until recruitment is satisfied.

*The Nevada Gaming Control Board is an equal opportunity employer.*