



Brian Sandoval
Governor

Barbara Smith Campbell
Chairwoman

Steve Fisher
Interim Executive Director

Silver State Health Insurance Exchange

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JOB ANNOUNCEMENT: INFORMATION TECHNOLOGY ANALYST

SPECIAL NOTIFICATIONS: This position is exempt from the provisions of State of Nevada classified service. Selection shall be made by, and the incumbent shall serve at the pleasure of the Executive Director. This position starts on or after July 1, 2014.

POSITION SUMMARY: The Information Technology Analyst (ITA) will analyze, develop, implement, maintain, and modify computer operations, systems, networks, databases, applications, and/or information security.

The ITA will perform work under the direction of the Information Systems Project Manager (ISPM). The position will perform professional and technical work in the analysis of business processes; participate in agency program planning; problem analysis, and implementation in situations of moderate difficulty; manage systems that control A/V equipment; oversee network operations with sister state agencies and external vendors; document all technical infrastructure and inventory; coordinate activities with work groups and other professional staff; analyze the regulatory environment by reviewing new and revised federal and State laws, regulations, and agency policies and report their possible effect on the related program area. In addition, the ITA will provide technical assistance in the areas of computer operations, systems administration, network administration, database administration and information security, as needed.

The Silver State Health Insurance Exchange is transitioning the eligibility and enrollment functionality of its website (NevadaHealthLink.com) from a third-party vendor to the Centers for Medicare and Medicaid Services with a mandated open enrollment period beginning November 15, 2014. The ITA will provide direct support to the ISPM in regards to policy development, testing oversight, project management, troubleshooting, planning, monitoring and controlling the various processes. The ITA will be responsible to lead teams of staff and contractors to meet required benchmarks outlined in the implementation schedule.

SALARY AND BENEFITS: Salary range is up to \$66,366 (employer/employee paid retirement). Employee benefits include paid annual leave, sick leave, health insurance, and state retirement benefits. Other optional benefits are available, including a deferred compensation package. *Please note: Furlough Leave is mandatory for Nevada State employees and will result in a reduction of income of approximately 2.5% starting July 1, 2011 through June 30, 2015. The salary listed above does not reflect the reduction from the required furlough.*

QUALIFICATIONS/REQUIREMENTS: Bachelor's degree from an accredited college or university with major course work in computer science, management information systems, or closely related field and one year of responsible professional IT experience relevant to the duties of the position which may include computer operations, systems administration, network administration, database administration, and/or applications analysis and development, **OR** an equivalent combination of education and experience. Experience in leading teams, project management, and test evaluation/reporting is desired but not required.

LOCATION/TRAVEL: The position is based in Carson City. Periodic travel in-state and out-of-state may be required.

RESUMES WILL BE ACCEPTED UNTIL: June 27, 2014

SUBMIT COVER LETTER AND RESUME/DIRECT INQUIRIES TO:

Damon Haycock, Information Systems Project Manager
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