



STATE OF NEVADA  
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street  
Carson City, Nevada 89701-4717

ADAM PAUL LAXALT  
*Attorney General*

WESLEY K. DUNCAN  
*Assistant Attorney General*

NICHOLAS A. TRUTANICH  
*Chief of Staff*

***Open  
Position Announcement***

**Government and Natural Resources Division**

**POSITION TITLE:** Senior Deputy Attorney General

**DUTY STATION:** Carson City, Nevada

**SALARY:** Employee/Employer Paid — \$99,305.28 - \$110,132.00  
Employer Paid — \$87,090.48 - \$96,607.00

**POSITION STATUS:** Exempt (FLSA); serves at the will of the Attorney General; employment with the Attorney General's office is contingent upon completion of NCIC/NCJIS, and a fingerprint criminal history check.

**POSITION SUMMARY:** This Senior Deputy Attorney General position will represent the Nevada Division of Environmental Protection (NDEP) and includes supervisory responsibilities. This position will require some travel.

**POSITION CHARACTERISTICS:** The person chosen for this position will have excellent leadership qualities and a willingness to work collaboratively with other deputies and as a team leader. The individual will have analytical, legal research and writing skills, a fully developed public speaking ability, knowledge of state and federal environmental law, and knowledge of administrative procedures. The successful candidate will have a demonstrated ability to establish and maintain productive, professional working relationships with clients and other co-workers. Representation includes litigation in state and federal courts, appellate work, and a wide array of transactional work.

**QUALIFICATIONS**

**KNOWLEDGE REQUIRED:** The position requires knowledge of, or a willingness to quickly develop, knowledge of state and federal environmental law, as well as civil procedure and evidence in state and federal courts at the administrative, trial and appellate levels. Knowledge of state contracting requirements, the Nevada Open

Meeting Law, powers and duties of the State Attorney General, legislative processes, and ethics are required. Knowledge of computer usage for legal research, document preparation, and timekeeping is required.

**SKILLS REQUIRED:**

Applicants must possess skill in **(1)** effective written and verbal communication; **(2)** presentation of administrative and judicial cases; **(3)** effective appellate advocacy; **(4)** analysis of complex legal problems, as well as **(5)** the ability to apply legal principles to resolve issues involved with environmental regulation. Applicants must be highly professional, well-organized, self-motivated, and able to manage their time effectively. Applicants must have strong interpersonal skills and be able to effectively handle a wide range of diverse personalities, attitudes, and styles.

**PHYSICAL DEMANDS:**

This position requires mobility to work in a typical office setting and use of standard office equipment, including computers. It requires travel to client offices and courts in various parts of Nevada and on occasion outside the state. It also requires vision to read printed materials and a computer screen, and hearing and speech to communicate in a clear and effective manner, and to hear and respond to aural communications. Accommodations may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodations.

**EDUCATION AND EXPERIENCE:**

Applicants must possess a certificate of admission to the Bar of the State of Nevada and be eligible to practice law before the courts of the State of Nevada and the federal district and appellate courts.

This position announcement lists the major duties and requirements of the job and is not all-inclusive. The appointee may be expected to perform additional job-related duties and may be required to have or develop additional specific job-related knowledge and skills.

**INTERESTED APPLICANTS** should send their letter of interest and resume by way of e-mail, fax, or regular mail by close of business **August 1, 2016** to:

Chief Deputy Attorney General **Wayne Howle**  
Nevada Attorney General's Office  
100 N. Carson Street  
Carson City, Nevada 89701

Fax: 775-684-1108

Email: [whowle@ag.nv.gov](mailto:whowle@ag.nv.gov)

The Attorney General's Office is an equal opportunity employer.