

STATE OF NEVADA

BRIAN SANDOVAL  
*Governor*

ROMAINE GILLILAND  
*Director*



RICHARD WHITLEY, MS  
*Administrator*

TRACEY D. GREEN, MD  
*Chief Medical Officer*

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH  
4150 Technology Way, Suite 300  
Carson City, Nevada 89706  
Telephone: (775) 684-4200 · Fax: (775) 684-4211

**STATE EPIDEMIOLOGIST**  
**DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**  
**SALARY TO: \$97,901 (employee/employer-paid retirement schedule)**

**RECRUITMENT OPEN TO:** All qualified persons.

**RECRUITING FOR:** A full-time unclassified position located in the State of Nevada, Division of Public and Behavioral Health in Carson City, Nevada. The position is appointed by the Division Administrator.

The Division is seeking a State Epidemiologist. The State Epidemiologist works under limited direction of the Chief Medical Officer in the management and oversight of Division of statewide programs for disease control, intervention services and coordination of epidemiological investigations and surveys.

The State Epidemiologist develops, justifies and maintains the office's budget by conducting needs assessments and analyzing existing resources. Justifies requests with statistics and stated goals; testifies as appropriate; monitors budgetary activity to ensure that the office stays within allotted funding levels.

Provides consultation to staff, health districts, community health programs, health care providers, legislators, various boards and commissions, and the public on epidemiology and communicable and chronic disease control programs; conducts research, prepares and presents lectures and informal talks, and assists health care providers in making decisions involving communicable and chronic diseases. Oversees grant development and monitoring processes including preparation of reports to granting agencies; promulgate and revise bureau regulations; develops proposals for changes in State and federal legislation which affects disease control programs; oversees data management; communicates with the media on epidemiological and communicable and chronic disease issues. Coordinates surveillance and investigation activities among state, federal and local agencies; designs conducts and analyzes data from epidemiologic investigations. Supervises and directs work of Epidemiology staff.

**SPECIAL NOTES AND REQUIREMENTS:** Fingerprinting and a background investigation through the FBI and NHP are required. The employee is responsible for all applicable fees upon hiring plus additional fees for rolling fingerprints. All state employees are required to take 48 hours of unpaid furlough leave each fiscal year.

**QUALIFICATIONS:** Doctoral degree in medicine, public health, epidemiology, veterinary medicine, or closely related field and three years professional experience in a public health environment which involved

coordinating epidemiological investigations and surveys; OR an equivalent combination of education and experience..

**LOCATION:** The position is located in Nevada's capital, Carson City. Carson City, located in Northern Nevada, has a population of 55,000 and is in close proximity to Reno, Lake Tahoe and the Sierra Nevada Mountains. Sunshine and recreational opportunities abound including skiing, golfing, biking, off-roading, hiking, fishing and hunting.

**BENEFITS:** Benefits include: medical, dental, life and disability insurance programs; participation in the Public Employees Benefit Program for retirement; 11 paid holidays each year; accrual of 3 weeks annual leave and three weeks of sick leave each year.

**TO APPLY:** Please submit a Nevada State Employment application and resume which details your experience, responsibilities, the nature and size of the organization/programs you worked for, salary history, reasons for leaving prior employment, and professional references to:

Susie Bargmann, Personnel Officer 3  
Division of Public and Behavioral Health  
4150 Technology Way, Suite 300  
Carson City, NV 89706  
Telephone: (775) 684-5972  
E-mail: [sbargmann@health.nv.gov](mailto:sbargmann@health.nv.gov)

This announcement will remain open until recruitment needs are satisfied.