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DEPARTMENT OF AGRICULTURE

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UNCLASSIFIED JOB ANNOUNCEMENT Posted 6/6/2013 ADMINISTRATOR, STATE VETERINARIAN NEVADA DEPARTMENT OF AGRICULTURE

RECRUITMENT OPEN TO:

This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the Director, Nevada Department of Agriculture.

MISSION STATEMENT: The mission of the Department of Agriculture is to benefit the welfare of all persons residing in the state by encouraging the advancement and protection of Nevada's agriculture and related industries.

THE POSITION:

The State Veterinarian serves under the direction of the Animal Industry Administrator and is responsible for the operation of the animal disease laboratory, programs for the control and eradication of certain infectious, contagious or parasitic diseases of livestock, and serves as a public health and wildlife advisory. The Administrator oversees five full-time employees and an annual budget of approximately \$1,200,000. The State Veterinarian will be responsible for financial management of animal health programs and will be required to interact with government and industry representatives. The position will be responsible for oversight of current state and federal cooperative agreements and grants and will be expected to actively seek additional funding sources. The State Veterinarian will be involved in public meetings and assist in developing goals and objectives for the program, department and state, and establishing strategic plans to accomplish such goals and objectives. The State Veterinarian is responsible for the coordination of the Virginia Range Estray/Feral Horses as well as treatment and care of feral horses held at the Carson City Warm Springs Facility.

LOCATION:

Sparks, Nevada. Sparks/Reno is located at the foothills of the Sierra Nevada Mountains. Carson City, Lake Tahoe and historic Virginia City are each within a half-hour drive. The area offers excellent hunting, fishing, boating and skiing. The climate is seasonal. Summers are warm and dry with cool evenings; winters are cold and dry with moderate snowfall. Low taxes; no State income tax.

APPROXIMATE ANNUAL SALARY:

Up to \$109,680 plus benefits * (Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.)

*Please note: Furlough leave is mandatory for Nevada State employees and will result in a reduction of income of approximately 2.3% (or 4 hours per month) starting July 1, 2013 through June 30, 2015. The salary listed above does not reflect the reduction for the required furlough.

BENEFITS:

The State benefits package includes paid health, vision, dental, life and disability insurance; 11 paid holidays, paid sick and annual leave, and an excellent state retirement plan. An explanation of the retirement options and information regarding state retirement benefits may be accessed at www.nvpers.org. A description of the current health and dental benefits provided to all state employees is available at www.pebp.state.nv.us. Other optional benefits are also available, including a deferred compensation program.

TO QUALIFY:

The Administrator must be a graduate of a veterinary school or college approved by the American Veterinary Medical Association and have 5 years experience in official work for regulating and controlling diseases in livestock (NRS 561.205); have knowledge of zoonotic diseases and ability to address public health concerns; have knowledge and experience in treatment and management of feral

horses; have knowledge and experience in principles, practices and trends of public administration and management, including knowledge and understanding of programs, statutes, administrative rules, and regulations relevant to administrative functions; have the ability to plan, organize and direct work of multi-disciplinary staff and integrate activities of diverse programs; possess skills in developing long range and short range goals and objectives to accomplish broad objectives established by the division, department and state; have experience in developing and implementing public awareness and education programs to facilitate outreach communication to both medical and non-medical groups; have experience in public speaking and public relations, must have the ability to interact with government agency representatives, industry association representatives, and the general public; have a working knowledge of Animal Disease Traceability (ADT).

LICENSE: Possession of, or eligibility for, a valid license to practice veterinary medicine as issued by the State Board of Veterinary Medical Examiners.

ADDITIONAL REQUIREMENTS:

Please respond to the following questions in a clear concise manner. Responses should include timeframes and level of responsibility in each position as it relates to experience in the question.

1. Describe in detail your response as the Nevada state animal health official to a single unintentional introduction of classical swine fever in a swine operation. Include in the discussion the Incident Command System (ICS), the federal Animal Health Protection Act, emergency management and how this response would be financed.
2. Describe your experience working with diverse livestock and industry groups to build consensus regarding an unpopular or difficult problem (i.e.: trichomonosis, ADT, or other serious issues.)
3. Describe your experience as a supervisor.
4. What is your experience in database management (data warehousing, mining) and GIS mapping. Please describe any other IT related expertise you might have.
5. Describe your experience in writing and managing Federal Cooperative agreements, the budgeting process and any other financial management experience.

SELECTION PROCESS: Applicant submittals will be reviewed to determine those with the most appropriate qualifications. Those individuals will be invited to Sparks for an interview at their own expense. Final selection will be made by the Director, Department of Agriculture.

LETTERS OF INTEREST AND RESUMES WILL BE ACCEPTED UNTIL POSITION IS FILLED

(All letters of interest and resumes will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.) All submittals shall include a cover letter, response to above referenced questions, resume/curriculum vitae, and the name, address, email address, and telephone number for five references. The successful applicant will be required to undergo a background investigation.

SUBMIT LETTERS OF INTEREST/RESUMES/DIRECT INQUIRIES TO:

Jim R. Barbee, Director
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405 S. 21st Street
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(775)-353-3613
jrbarbee@agri.nv.gov

In subject line please reference: Administrator, State Veterinarian

The State of Nevada is an Equal Opportunity Employer.