



Office of the Governor

JOB ANNOUNCEMENT SUPERINTENDENT OF PUBLIC INSTRUCTION

The State of Nevada is seeking highly qualified candidates for the position of Superintendent of Public Instruction. Qualified applicants should submit information **by 5:00 p.m. on December 4, 2015**. Full details on how to apply are included below. The Superintendent serves at the pleasure of the Governor and is the educational leader of the system of K-12 public education in the State of Nevada.

Minimum Qualifications Required by Statute:

- Has attained the age of 21 years at the time of appointment.
- Possesses the knowledge and ability to carry out the duties required by all Nevada statutes and regulations governing K-12 public education.

Additional Desired Qualifications:

- Experience in the classroom.
- Experience working with English language learners.
- Experience working with large budgets, education funding formulas and Federal grants.
- Experience with significant positive outcomes as a leader in education administration.
- Strongly committed to education reform and a student-first philosophy.
- Has successfully met the challenges of leading a large organization dedicated to ambitious goals, high standards and continuous improvement.
- Demonstrates an ability to articulate a clear vision of quality education with documented evidence of consistent, positive results.
- Understands and appreciates Nevada's institutions, culture, and political and educational leadership.
- Possesses a proven record of implementing programs that address the achievement gap and underperforming schools while focusing on the needs of all students.
- Demonstrates an ability to inspire, motivate and build consensus among high impact decision makers such as legislative, business, community, parents and school leaders.
- Be well informed about standards-based education, technology-driven programs and successful education reform efforts in Nevada and throughout the nation.
- Inspires trust, possesses self-confidence and models high standards of integrity.

- Possesses excellent communication skills and will effectively establish dialogue with all stakeholder groups.
- Is a “team player” who inspires others by example.
- Creates an atmosphere of trust and mutual respect, open channels of communication and shared decision-making.
- Demonstrates the ability to partner with state education associations through collaboration of policies, regulations, proposed legislation, and the implementation of new laws that affect public schools.
- Ability to identify, develop and support highly effective human assets within organizations.

Pursuant to NRS 385.175, the Superintendent of Public Instruction shall:

- Execute, direct or supervise all administrative, technical and procedural activities for the Department of Education in accordance with policies prescribed by the State Board of Education.
- Employ personnel for the positions approved by the State Board and necessary for the efficient operation of the Department.
- Organize the Department in a manner which will assure efficient operation and service.
- Maintain liaison and coordinate activities with other State agencies performing educational functions.
- Enforce the observance of Title 34 of the Nevada Revised Statutes and all other statutes and regulations governing K-12 public education.
- Request a plan of corrective action from the board of trustees of a school district or the governing body of a charter school if the Superintendent of Public Instruction determines that the school district or charter school has not complied with a requirement of Title 34 or any other statute or regulation governing K-12 public education.
- Perform such other duties as are prescribed by law.

Other Responsibilities:

- Serves as a member of the Governor’s Cabinet.
- Coordination with relevant Federal, State, local and private entities as necessary to accomplish the mission of the Department of Education.

Benefits:

- The State benefits package includes paid health, vision, dental, life and disability insurance; 11 paid holidays, paid sick and annual leave, and an excellent state retirement plan. An explanation of the retirement options and information regarding state retirement benefits may be accessed at www.nvpers.org. A description of the current health and dental benefits provided to all state employees is available at www.pebp.state.nv.us. Other optional benefits are also available, including a deferred compensation program.

Position Location:

- Carson City or Las Vegas, Nevada. Statewide travel will be required; may also require travel to other states within the United States.

Approximate Annual Salary:

- Up to \$128,998 plus benefits and legislatively-authorized annual increases. Salary range reflects retirement (PERS) contributions by both the employee and the employer. An employer-paid contribution plan is also available with a reduced salary.

How to Apply:

- Send cover letter (including statement of interest, salary requirements) and curriculum vitae (including professional experience, teaching or research experience, publications, presentations, awards, honors, and affiliations) to:

Gennie Hudson, Personnel Officer
ghudson@admin.nv.gov

In the subject line, please reference: *Superintendent of Public Instruction*
or

Agency HR Services
400 W. King St., Ste. 406
Carson City, NV 89703
Ph. (775) 684-0247
Fax (775) 687-1150

In your cover letter please indicate how you heard about the position. If you heard about this position through a website, please specify which website.

- Applications will be accepted through **5pm on December 4, 2015**. Eligible applicants will be invited to interview with the State Board of Education on a date to be determined, in order for the Board to provide the Governor a list of three candidates for his review.

The State of Nevada is an Equal Opportunity Employer.