



**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF WATER RESOURCES
SOUTHERN NEVADA BRANCH OFFICE**

**400 Shadow Lane, Suite 201
Las Vegas, Nevada 89106
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Unclassified Position Announcement

WELL SUPERVISOR

The Department of Conservation and Natural Resources, Division of Water Resources, Las Vegas, Nevada is seeking qualified applicants for the position of Well Supervisor for the Southern Nevada Branch Office. In order to receive consideration, applicants must indicate their availability to work in this geographical location and must possess a valid Nevada driver's license.

Recruitment: This is an open-competitive recruitment, open to all qualified persons. This position is an unclassified, full-time position within Nevada State Government.

Approximate Annual Salary (DOE):

Employee/Employer Paid Retirement: \$35,997.12 - \$52,847.28

Employer Paid Retirement: \$32,176.08 - \$47,230.56

This is a non-classified position equivalent to Engineering Technician III - Grade 30. Please note: Furlough leave is mandatory for Nevada State employees and will result in a reduction of income of approximately 2.3% (or 6 furlough days per fiscal year) through June 30, 2013. The Salary listed above does not reflect the reduction from the required furlough.

Recruitment Dates: Applications will be accepted until recruitment need is satisfied.

The Position: This position assists in the regulation of well drillers through review and approval/rejection of Notice of Intent Cards, Well Driller Reports, Affidavits of Intent to Abandon, and drilling-related Waiver letters. Performing groundwater level measurements, stream-flow measurements, and precipitation measurements in various hydrographic basins and field investigations concerning various water rights and water well related issues as assigned. Other duties include conducting well driller site inspections, assisting the public and office staff with well drilling and water rights information, data entry and various office duties as assigned. This position will have some daily and overnight travel.

Skills Required: Must be able to work independently with minimal supervision as well as in a team environment in collaboration with other well supervisors, engineers, and staff from other sections within the Division. Must be able to compile and summarize data collected in the field and verify GPS coordinates and survey locations using a variety of software including, but not limited to, Microsoft Word, Excel, Access, Outlook, and various mapping software such as All Topo, Google Earth and other GPS software. Must possess skill in effective written and verbal communication; required skills also include planning, prioritizing, and executing tasks in a timely manner without the need for supervision. Must be highly professional, well-organized, self-motivated, and enthusiastic. May be expected to perform additional job-related duties and may be required to have or develop additional specific job-related knowledge and skills. Knowledge of Nevada Administrative Code Chapter 534 and experience in well drilling or related activities a plus. Must have a good driving record and be available for travel as required.

To Qualify: Bachelor's degree from an accredited college or university with major course work in engineering, hydrology, mathematics or closely related field; **OR** Associates degree from an accredited college, university or technical school with major course work in engineering, engineering technology, geographic information systems (GIS), math, physical sciences, or related field; **OR** Graduation from high school or equivalent (GED) education and two years technical experience; **OR** one year as an Engineering Technician II in Nevada State service; **OR** an equivalent combination of education and experience in which the applicant has demonstrated possession of the entry-level knowledge, skills and abilities necessary for the position.

Special Notes: Candidates are required to possess and maintain, as a condition of employment, a valid Nevada driver's license.

To Apply: Submit a resume, including professional references, by email, mail or hand deliver to: Division of Water Resources, 400 Shadow Lane, Suite 201, Las Vegas, NV 89106-4358
Email: snbolv@water.nv.gov