

BRIAN SANDOVAL
Governor

STATE OF NEVADA

BRADLEY CROWELL
Director

JASON KING, P.E.
State Engineer



**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF WATER RESOURCES**

901 South Stewart Street, Suite 2002

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<http://water.nv.gov>

NON-CLASSIFIED POSITION ANNOUNCEMENT

WATER COMMISSIONER

December 12, 2017

The Nevada Department of Conservation and Natural Resources, Division of Water Resources is seeking qualified applicants for the position of Water Commissioner. This is a non-classified, full-time position within the Division of Water Resources (Division) located in Carson City, Nevada.

Recruitment: Open to all qualified persons. **Applications will be accepted until 5:00 pm December 29, 2017.**

Approximate Annual Salary (DOE):

Employer Paid Retirement	\$ 42,407.28- \$50,446.08
Employee/Employer Paid Retirement	\$ 48,337.20- \$ 57,503.52

This non-classified position serves at the will of the State Engineer and is equivalent to a Staff 1, Associate Engineer – Grade 35. Associate Engineers perform a broad range of engineering work not requiring licensure by the Nevada State Board of Professional Engineers and Land Surveyors. Incumbents must possess a degree of knowledge and proficiency sufficient to perform work independently with little or no additional training. The position is eligible for the State of Nevada Public Employees Benefit Program (PEBP).

The Position:

This position is located in the Water Rights section and, under the general supervision of Professional Engineers, will assist a senior level engineer in managing water rights pertaining to the Walker River Basin. More specifically this position will: 1. Perform statutory analysis of submitted water right applications for review and signature by the State Engineer; 2. Act as one of the main Division contacts for Walker River Basin water users by representing the Division at public meetings and assisting in the development and implementation of procedures regarding groundwater right/usage monitoring during the irrigation season; 3. Conduct groundwater pumpage inventories to monitor water use and prepare comprehensive annual reports for Smith Valley and Mason Valley; 4. Draft Certificates for permits for review by the Certificate Committee; 5. Answer inquiries regarding Nevada water related statutes, Division policies and procedures from government agencies, private citizens, consultants and others; 5. Perform field investigations to collect groundwater usage data, verify information submitted on Proofs of Beneficial Use, measure water level depths, and perform other field work as needed.

Minimum Qualifications:

Certification by the Nevada State Board of Professional Engineers and Land Surveyors as an Engineer Intern; **OR** Bachelor's degree from an accredited college or university in civil engineering or a closely related engineering field; **OR** two years of journey level technical experience equivalent to an Engineering Technician III in Nevada State service; **OR** an equivalent combination of education and experience.

Applicants must have strong quantitative skills, be well-organized, and possess excellent computer literacy. Strong communication skills are required to contribute effectively to the objectives of the Division. Candidates are required to possess and maintain as a condition of employment a valid Nevada driver's license.

Training and Experience: PLEASE PROVIDE RESPONSES TO THE FOLLOWING QUESTIONS. RESPONSES WILL BE REVIEWED, EVALUATED AND SCORED. IT IS IMPORTANT TO PROVIDE A THOROUGH RESPONSE.

- Describe your level of proficiency and experience with Microsoft Word and Excel.
- Describe your experience developing Microsoft Access databases.
- Describe your level of proficiency and experience working with ArcGIS or any other computer mapping programs.
- Describe your experience dealing with the public.
- Describe your fieldwork experience.
- Please include your availability/desired work schedule for a typical Monday through Friday work week.

To Apply: Submit a resume including professional references by mail to the attention of:

Mark Sivazlian
Nevada Division of Water Resources
901 South Stewart Street, Suite 2002
Carson City, NV 89703

Or by e-mail to: msivazlian@water.nv.gov

It is the applicant's responsibility to submit a complete resume and provide the requested supplemental information pertaining to Training and Experience. **Incomplete resumes and/or supplemental information may be cause for rejection from consideration.**

In your cover letter please indicate how you were informed of the position. If you heard about this position through a website, please indicate which website.