



**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF WATER RESOURCES**

901 South Stewart Street, Suite 2002
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**NON-CLASSIFIED POSITION ANNOUNCEMENT
Hydrology Technician (Water Commissioner)
April 30, 2015**

The Nevada Department of Conservation and Natural Resources, Division of Water Resources is seeking qualified applicants for the position of Hydrology Technician (Water Commissioner). This is a non-classified, full-time position within the Division of Water Resources located in Carson City, Nevada.

Recruitment: This is an open competitive recruitment, open to all qualified persons. Applications will be accepted until recruitment need is satisfied.

Approximate Annual Salary (DOE):

Employee/Employer Paid Retirement:	\$36,916 - \$54,204
Employer Paid Retirement:	\$32,698 - \$48,024

This is a non-classified position equivalent to an Engineering Technician III, Grade 30. The position is eligible for the State of Nevada Public Employees Benefit Program (PEBP). Please note: State of Nevada employees are required to take unpaid furlough at a rate of 48 hours per State fiscal year prorated through June 30, 2015. The salary listed above does not reflect the reduction from the required furlough.

The Position: This position does field data collection; writes water-use (pumpage) inventory reports; measures depth to groundwater in wells; maintains data in the Division of Water Resources (Division) Geographic Information Systems (GIS); assists in the development of monitoring plans required of water-right permittees; reviews water-level data reported by permittees for accuracy and completeness and inputs the data into electronic records; supports Division staff by creating maps, charts and geographical analyses as needed; participates in technical and statutory review of water-right applications and application maps for publication; provides assistance to the public with water-right related questions.

Skills Required: Must be able to work independently and in a team environment. Must be able to communicate effectively with co-workers and the public. This position provides technical writing support to engineers and water resource specialists throughout the Division. Therefore, good writing skills are essential. Must be professional, well organized and motivated. Must be willing and able to improve existing skills and develop new ones as required by work assignments. Must have a good driving record and be willing to travel up to 25% of the work schedule. Must have experience with the Microsoft Office suite of desktop applications. Experience or education in the use of GIS software and Global Positioning Systems (GPS) receivers is preferred.

Education and Experience (Minimum Qualifications)

Bachelor's degree from an accredited college or university with major course work in engineering, hydrology, hydrogeology, mathematics or closely related field; **OR** associate degree from an accredited college, university or technical school with major course work in engineering, engineering technology, geographic information systems (GIS), mathematics, physical sciences, or related field and one year of technical experience.

Additional Special Requirements

1. A valid Nevada driver's license is required at the time of appointment and as a condition of continuing employment.
2. The position requires field work and travel throughout the State up to 25% of the time.

Supplemental Questionnaire

Please provide responses to the following questions. Responses will be reviewed, evaluated and scored. Please be certain that all information requested by this questionnaire is provided. Only complete supplemental questionnaires will be considered.

1. Describe your level of proficiency with Microsoft Office.
2. Describe your experience in writing and reviewing technical reports.
3. Describe your experience conducting hydrologic field work.
4. Are you able to work 8:00 am to 5:00 pm Monday through Friday?
5. Are you available to travel up to 25% of the time, including occasional overnight travel?
6. Briefly describe your GIS experience and any experience with Esri software.

Submit Cover Letter and Resume / Direct Inquiries to:

Nevada Division of Water Resources
Attn. Matthew Dillon, Water Resource Specialist
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