

Steve Sisolak  
Governor



Peter Long  
Interim Director

Robin Hager  
Deputy Director

Frank Richardson  
Interim Administrator

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Division of Human Resource Management***  
209 E. Musser Street, Suite 101 | Carson City, Nevada 89701  
Phone: (775) 684-0150 | <http://hr.nv.gov> | Fax: (775) 684-0122

**MEMORANDUM**  
**HR#03-20**

January 9, 2020

**TO:** Agency Personnel Liaisons

**FROM:** Frank Richardson, Interim Administrator *Frank Richardson*  
Division of Human Resource Management

**SUBJECT:** NEVADA JOB SHADOW DAY 2020

---

The Division of Human Resource Management is requesting your support for Job Shadow Day, implemented by the Bureau of Vocational Rehabilitation. This is a new opportunity for students with disabilities to access work-based learning experiences. Based on their abilities and career interests, students will be matched with a community employer and on February 3, 2020, will meet with their employer ambassador at the employer's worksite ready to begin their day of discovery.

The Bureau of Vocational Rehabilitation is in need of community employers statewide, including state agencies, to allow students with disabilities to experience Job Shadow Day.

If you would be willing to host a student with a disability to job shadow with your agency for one day on February 3, 2020, please contact Daphne DeLeon, Statewide Transition Coordinator, at [d-deleon@detr.nv.gov](mailto:d-deleon@detr.nv.gov), 775-823-8109 or use the below link and submit an interest form or: [https://docs.google.com/forms/d/1CJnc2gseyClTKiDIm7qCqIynviT\\_kpn\\_1Spei3nxvxc/edit?usp=sharing](https://docs.google.com/forms/d/1CJnc2gseyClTKiDIm7qCqIynviT_kpn_1Spei3nxvxc/edit?usp=sharing)

Attachments  
FR:cl



STEVE SISOLAK  
GOVERNOR

DR. TIFFANY G. TYLER-GARNER  
DIRECTOR

SHELLEY HENDREN  
ADMINISTRATOR

## NEVADA JOB SHADOW DAY FEBRUARY 3, 2020

The Bureau of Vocational Rehabilitation implemented a new opportunity for students with disabilities to access work-based learning experiences – Job Shadow Day. Students are matched with a community employer based on their abilities and career interests. On the Job Shadow Day students arrive at their matched community employer site ready for work, meet their employer ambassador and begin their day of discovery.

In 2019 there were 2 Job Shadow Days: February 2, 2019 and October 15, 2019. The February Job Shadow Day was a pilot limited to the Las Vegas area and had 13 interns. The October 15, 2019 Job Shadow Day saw increased interns and expansion to Elko, Reno and Yerington.

The next Job Shadow Day is **February 3, 2020**. We are in need of community employers, including state agencies statewide to continue to increase the number of students with disabilities that can experience Job Shadow Day.

If you would be willing to host a student with a disability to job shadow with your agency for one day only, Feb. 3, 2020, please contact Daphne DeLeon, Statewide Transition Coordinator, [d-deleon@detr.nv.gov](mailto:d-deleon@detr.nv.gov), 775-823-8109 or use the below link and submit an interest form or: [https://docs.google.com/forms/d/1CJnc2gseyCITKiDIIm7qCqIynviT\\_kpn\\_1Spei3nxvxc/edit?usp=s\\_haring](https://docs.google.com/forms/d/1CJnc2gseyCITKiDIIm7qCqIynviT_kpn_1Spei3nxvxc/edit?usp=s_haring)

Thank you.

Regards,  
Shelley Hendren, CPM  
Administrator, DETR Rehabilitation Division



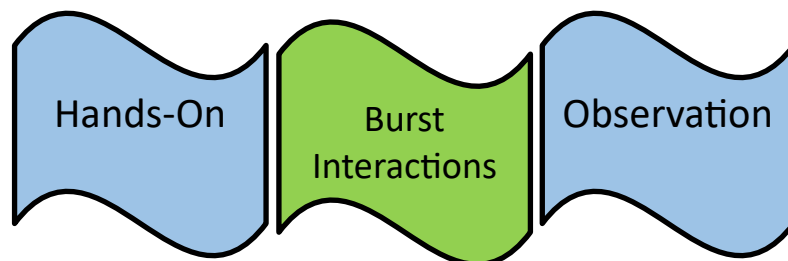
# NEVADA JOB SHADOW DAY

## February 3, 2020



Participate in creating a stronger Nevada workforce by HOSTING  
STUDENTS with disabilities, ages 17-22.

### Types of Job Shadows



## Sign Up Now

Online:

<https://forms.gle/kgd8fRbTfgHkvEXS9>

Contact:

Daphne DeLeon, [d-deleon@detr.nv.gov](mailto:d-deleon@detr.nv.gov)

