



State of Nevada
MERIT AWARD BOARD
 “Good Government, Great Employees”



MERIT AWARD BOARD SUGGESTION LOG

The following table is a summary of the types of suggestions submitted to the Merit Award Board. Review the table to see if your suggestion has been previously presented to the Board for approval. Bolded/shaded entries have been approved for award.

Suggestion Description	Agency
Overpaid SNAP benefits	Department of Health and Human Services (DHHS)
Digitalizing marriage and divorce records	Department of Health and Human Services (DHHS)
Preferred State Vendors	Department of Administration - Purchasing Division
Process of serving legal paperwork	Department of Public Safety (DPS)
Essential Functions and people with disabilities	Department of Human Resource Management (DHRM)
Direct deposit notices in paper	Nevada State Controller's Office
Journal Voucher/Billing Claims	Nevada State Controller's Office
DMV Kiosks customer service	Department of Motor Vehicles (DMV)
Public Assistance to incarcerated persons (#19)	Department of Health and Human Services (DHHS)
Printed material on state stationery	Legislative Council Bureau (LCB)
Certified Mailings vs Electronic Certified Mailings	Department of Administration - Budget Division
Travel/eliminate the use of travel agents and associated costs	Department of Administration - Purchasing Division
Notice of Decisions	Department of Health and Human Services (DHHS)
Paper usage - recycling used paper	Department of Health and Human Services (DHHS)
Process of limited purchase orders and purchase orders	College of Southern Nevada (CSN)
Transferring cost of drug analysis cups to defendants	Department of Public Safety (DPS)
Video conferencing equipment	Nevada Department of Transportation (NDOT)
Billing codes for testing	Department of Health and Human Services (DHHS)
Welfare and Medicare benefits for incarcerated individuals (#9)	Department of Health and Human Services (DHHS)
Hand blowers in State agency bathrooms	Nevada State Public Works Division (NSPWD)

Suggestion Description	Agency
Creating electronic forms and using features in Adobe Acrobat	Department of Conservation & Natural Resources
Tire Recycling Program	Department of Conservation & Natural Resources
NEATS Training	Department of Human Resource Management (DHRM)
Policy distribution and gathering of acknowledgements	Department of Administration
Home storage of State vehicles	Nevada Department of Transportation (NDOT)
Payee/Budgeting for clients	Department of Health and Human Services (DHHS)
Clinical Internships	Department of Health and Human Services (DHHS)
Driver Authorization Card (DAC) overcrowding	Department of Motor Vehicles (DMV)
Supervisor Trucks	Nevada Department of Transportation (NDOT)
Scan all releases of Info. (ROI)	Department of Health and Human Services (DHHS)
Automation of NPD-15 Employee Appraisal and Dev Report	Department of Human Resource Management (DHRM)
Purchase of Oracle database licenses	Department of Administration - Enterprise IT Services (EITS)
Re-structuring of mental health team	Department of Health and Human Services (DHHS)
Deferring cost of service	Department of Health and Human Services (DHHS)
A vending machine at DMV containing items for placing license plates	Department of Motor Vehicles (DMV)
Create a centralized organization for consumer fraud	Office of the Attorney General (AG)
Annual Renewal Notices	Secretary of State's Office (SOS)
Increasing tourist travel to Nevada	Department of Tourism & Cultural Affairs
Ink Usage/read article about it	Department of Employment, Training & Rehabilitation (DETR)
Payment methods to authorize Credit Card and Debit Card payments	Department of Taxation
Recover data to generate accurate invoices	Department of Agriculture
Using super-market gift cards or debit cards to purchase food	Department of Health & Human Services (DHHS)
Caseload Size	Department of Health & Human Services (DHHS)
Universal Energy Charge	Public Utilities Commission (PUC)
TANF Program limits	Department of Health & Human Services (DHHS)
Streamlining and improving accuracy of information into the supervision of probationers	Department of Public Safety (DPS)
Nvision Biometric Screenings	Nevada Public Employees' Benefits Program (PEBP)

Suggestion Description	Agency
Centralization of library processes for NSHE	Department of Health & Human Services (DHHS)
Declining PEBP coverage	Nevada Public Employees' Benefits Program (PEBP)
Replacing paper towels with reusable cloth towel dispensers	Department of Health & Human Services (DHHS)
Take home cars in a 24-hr duty post	Department of Public Safety (DPS)
Date Stamps	Office of the Attorney General (AG)
Travel: use of the travel module in NEAT's that is used by NDOT and Administration	Department of Health & Human Services (DHHS)
Creation and use of new NVPERS Survivor Beneficiary Form in lieu of existing form	Department of Health & Human Services (DHHS)
Risk Management Required Training	Nevada Department of Administration – Risk Management Division
NRS 482.255 Vehicle Registration	Department of Motor Vehicles (DMV)
Outdated Eligibility Claim Requirements	Department of Employment, Training & Rehabilitation (DETR)
Adding an additional telephone line for claim status and adjudication contact	Department of Employment, Training & Rehabilitation (DETR)
EWS employer search results, selected employer information	Department of Health & Human Services (DHHS)
Closing Benefits	Department of Health & Human Services (DHHS)
2 nd 30-day pending applications	Department of Health & Human Services (DHHS)
Longevity of two-lane paved road	Nevada Department of Transportation (NDOT)
Assisted Living Housing Unit for senior inmates	Department of Corrections (DOC)
Compilation of Voter Registration Statistics	Department of Health & Human Services (DHHS)
Professional Translation Services contract for state agencies	Department of Administration – Division of Purchasing
PEBP cancel/discontinue	Public Employees Benefit Program (PEBP)
Streamlining the photo upload process and reducing time and cost	Department of Public Safety (DPS)
Shorten wait times, make Q-tees more effective	Department of Motor Vehicles (DMV)
Travel Requests	Colleen Cripps
Trivia game application for smartphone device users to help study	Department of Public Safety (DPS)
Grant Funding process	Department of Education (DOE)
Email addresses specific to position rather than employee	Enterprise IT Services (EITS)
Vehicle Maintenance	Fleet Services
HOA and CAM work processes	Department of Business and Industry (B & I)
Foreign Corp Publications	Secretary of State (SOS)

Suggestion Description	Agency
Uniform and Tool Allowance reimbursements	Nevada Department of Transportation (NDOT); Department of Wildlife (NDOW); Office of the Military; Department of Public Safety (DPS); Department of Corrections (NDOC); Division of Forestry
Government Hotel Rate	Department of Administration – Purchasing Division
EBT Cards	Department of Health & Human Services (DHHS)
Disposable Batteries	Department of Public Safety (DPS)
Creating a voluntary furlough program	Department of Administration - DHRM
Creating and incentive for employees who have outside health insurance	Public Employees' Benefits Program (PEBP)
Take home vehicles for sworn personnel	Department of Motor Vehicles (DMV)
SNA – Food Stamp Program	Department of Health & Human Services (DHHS)
SNAPET Program	Department of Health & Human Services (DHHS)
OSOS – One Stop Operating System	Department of Employment, Training & Rehabilitation (DETR)
Retention of employees and productivity	Department of Health & Human Services (DHHS)
Wage withholdings from State of Nevada employees for Child Support obligations	Department of Health & Human Services (DHHS)
Long waiting time at field offices and promoting online services	Department of Motor Vehicles (DMV)
More efficient fire drill, disaster readiness	Department of Veterans Services
Raising the cost of overweight permit issued through NDOT	Nevada Department of Transportation (NDOT)
State-issued cell phones	Department of Administration – Purchasing Division
Using tank devices to keep dust down during shoulder maintenance	Nevada Department of Transportation (NDOT)
Enforcing a .05% tax on meal on inmates	Nevada Department of Corrections (NDOC)
Use of “track changes” function in Word to limit paper usage	Department of Public Safety (DPS)
Lowering costs of work assessments	Department of Training, Employment & Rehabilitation (DETR)
Implement Wells Fargo remote “Desktop Deposit Service”	Department of Health & Human Services (DHHS)
Internal Lose in SNAP & TANF EBT Cards	Department of Health & Human Services (DHHS)
Faxing documents	Department of Motor Vehicles (DMV)
Request for Information letters (RFI)	Department of Health & Human Services (DHHS)
Eliminate printing certificates to get credit for classes taken in NEATS	Enterprise IT Services (EITS)
Changing the current formatting of eligibility notices to save on costs of purchasing printing supplies	Department of Health & Human Services (DHHS)

Suggestion Description	Agency
Leave Progression Calculation worksheet to help obtain an employee's Leave Progression Date (LPD)	Department of Health & Human Services (DHHS)
A centralized project management office serving all State agencies	Department of Administration (DOA)
Use of old highway patrol cars as decoys on construction projects	Nevada Department of Transportation (NDOT)
Voluntary Employee Morale Program	Department of Health & Human Services (DHHS)
Vendor registration fees for State of Nevada programs to be represented at events and exhibitions	Department of Health & Human Services (DHHS)
Emailing receipts for surrendered plates	Department of Motor Vehicles (DMV)
Program/process for government offices to exchange/trade unused office supplies	Department of Health & Human Services (DHHS)
NDF's Conservation Camp recruitment issues	Department of Conservation and Natural Resources (DCNR)
Creation of a centralized portal for state agencies and their services	Department of Administration (DOA)
Creating an annual or bi-annual summit for Directors and Administrators of each department	Office of the Governor
Document Time Stamp Machine	Department of Health & Human Services (DHHS)
Going paperless for the Board of Examiners (BOE)	Department of Administration
Case Plans	Department of Health & Human Services (DHHS)
Tribal TANF	Department of Health & Human Services (DHHS)
Improve service for clients and increase productivity by applying online through NOMADS on the website	Department of Health & Human Services (DHHS)
ATT Conference Lines	Department of Administration (DOA)
Internal Search Engine for Memorandums	Department of Health & Human Services (HHS)
Harmony Mobile	Department of Health & Human Services (HHS)
Child Support Online Application	Department of Health & Human Services (HHS)
Replace landline work desk telephones with cell phones	University of Nevada, Las Vegas (UNLV)
Mentoring program between departments	University of Nevada, Las Vegas (UNLV)
Creating an appeal form to be sent out with disqualification or correspondence	Department of Employment, Training and Rehabilitation (DETR)
Changing all state facility lighting systems with motion sensors	Department of Administration (DOA)
Imposing a handling fee of \$3.00 to \$5.00 for customers requesting mail-out return documents	Office of the Secretary of State (SOS)
Budget Expenditures	Governor's Finance Office, Budget Division
Eliminate duplication from paper direct deposit advices for state employees' travel advances, and other reimbursement to save on material costs, postage, labor and time	Treasurer's Office/Cash Management

Suggestion Description	Agency
Improving the Bank Statement Procedure/process	Treasurer's Office/Cash Management
Electronic payments for Fast Track (electronically approved) claims in the Unclaimed Property Division	Treasurer's Office/Unclaimed Property
UINV – Claims ineligible status	DETR/ESD
Reduce Office Supply Waste	DOA/NSLPR
Accept automated digital versions of tax forms for processing	Taxation/IT
Replace "Senior Correctional Officer" rank with "Corporal"; Reduce the amount of Sergeants statewide; Sergeants are responsible for training	NDOC
Covered parking via solar panels	AGs Office/Bureau of Litigation
Create an online program for WPS and appraisals	DMV and DOA/DHRM
Shared mobile Lidar resources between Location Division and Roadway Systems	NDOT/Location
SNAP Application instructions	DHHS/DWSS
Create an on-line program for WPS and appraisals	DHRM
On site childcare for State employees	Attorney General's Office
Making Access Nevada more accessible and user-friendly to customers by using a smart phone app	DHHS/DWSS
Restructuring the upper to middle management within NDOT maintenance crews.	NDOT
Inputting of Documentation into AVATAR for electronic records	DHHS/DCFS
Reducing returned mail expense on notices that are mailed to the client	HHS/DWSS
Increase Modified Business Tax (MBT) revenue, which contributes to the State's General Fund, and decrease spending on bulk mailing materials, postage, long distance phone charges and labor costs.	Taxation