

FOR POSSIBLE ACTION

IV. Prohibitions and Penalties: Discussion and approval of policies that describe activities considered inconsistent, incompatible or in conflict with employees' duties and the process of progressive discipline.....10-48

- A. Department of Agriculture
- B. Commission on Peace Officer Standards and Training

FOR POSSIBLE ACTION

V. Discussion and approval of addition of classes or positions approved for pre-employment screening for controlled substances and revisions to class specifications.....49-63

A. The Department of Health and Human Services, Division of Child and Family Services requests the addition of classes to the list approved for pre-employment screening for controlled substances and requests approval of a class specification change to include a pre-employment testing requirement:

- 1. Classes and positions requested for approval of pre-employment screening for controlled substances:

10.146 Treatment Home Supervisor, PCN: All

10.148 Treatment Home Provider, PCN: All

- 2. Request for approval of class specification change to include pre-employment screening for controlled substances for all positions:

- a. Treatment Home Supervisor and Provider series

B. The Department of Public Safety, General Services Division requests the addition of positions to the list approved for pre-employment screening for controlled substances and requests approval of class specification changes to include a pre-employment testing requirement.....64-80

- 1. Positions requested for approval of pre-employment screening for controlled substances:

2.210 Administrative Assistant IV, PCN: 4709-1009, 4709-8018, 4709-9013, 4702-322

2.211 Administrative Assistant III, PCN: 4702-51, 4702-147, 4702-315, 4702-328, 4702-648, 4702-705, 4702-871, 4702-11033, 4702-11034, 4709-8016, 4709-8017, 4709-8019, 4709-8020, 4709-8021, 4709-9001, 4709-9002, 4709-9011, 4709-9012

- 2.212 Administrative Assistant II, PCN: 4709-9003, 4709-9004, 4709-9005, 4709-9006, 4709-9007, 4709-9008, 4709-9009, 4709-9010
- 2.301 Accounting Assistant III, PCN: 4709-8022
- 7.624 Management Analyst III, PCN: 4709-3, 4709-200
- 7.643 Program Officer III, PCN: 4702-0086
- 7.647 Program Officer II, PCN: 4709-35
- 7.655 Business Process Analyst III, PCN: 4709-8023
- 7.656 Business Process Analyst II, PCN: 4709-8024, 4709-8025, 4702-0046
- 11.128 N.C.J.I.S. Program Specialist Supervisor, PCN: 4709-13
- 11.129 N.C.J.I.S. Program Specialist, PCN: 4709-63

- 2. Request for approval of class specification changes to include pre-employment screening for controlled substances for some positions:
 - a. Accounting Assistant series
 - b. Business Process Analyst series

C. The Department of Business and Industry, Nevada Taxicab Authority requests the addition of positions to the list approved for pre-employment screening for controlled substances and requests approval of a class specification change to include a pre-employment testing requirement.....**81-89**

- 1. Positions requested for approval of pre-employment screening for controlled substances:
 - 2.153 Legal Secretary II, PCN: 0038
 - 2.210 Administrative Assistant IV, PCN: 0023
 - 2.211 Administrative Assistant III, PCN: 0011, 0061
 - 2.212 Administrative Assistant II, PCN: 0003, 0013, 0020, 0043, 0046, 0066, 0074, 0075, 0092, 0095
 - 7.625 Management Analyst II, PCN: 0002, 0078
 - U4103 Division Administrator, Taxicab Authority, PCN: 0001

2. Request for approval of class specification change to include pre-employment screening for controlled substances for some positions:
 - a. Legal Office Manager, Supervisor & Secretary series

FOR POSSIBLE ACTION **VI. Discussion and Approval or Denial of Individual Classification Appeal.....90-92**

- A. Patrick Curley, DMV Services Technician IV

FOR POSSIBLE ACTION **VII. Discussion and Approval of Proposed Class Specification Maintenance Review of Classes Recommended for Revisions and Abolishment.....93-105**

- A. Mechanical & Constructional Trades.....
 1. Subgroup: Road Construction & Maintenance
 - a. 9.103 Highway Maintenance Manager
- B. Medical, Health & Related Services.....
 1. Subgroup: Health & Support Services
 - a. 10.341 Consumer Services Assistant Series
 2. Subgroup: Allied Therapies
 - a. 10.615 Speech Pathologist Series

VIII. Report of Uncontested Classification Changes.....106-110

Postings #6-15, #7-15 & #8-15

IX. Special Report:

- Update regarding James Wright Appeal

X. Discussion and Announcement of Dates for Upcoming Meetings – Next Meeting Scheduled for June 19, 2015; Discuss / schedule next meeting for 2015.

XI. Public Comment: No vote or action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020) Comments will be limited to three minutes per person and persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Commission Chair may elect to allow additional public comment on a specific agenda item when the item is being considered.

XII. Adjournment

If anyone has questions or wish to discuss in further detail, the items scheduled for this Commission meeting, please contact Shelley Blotter at (775) 684-0105.

We are pleased to make reasonable accommodations for individuals who wish to attend this meeting. If special arrangements or audiovisual equipment are necessary, please notify the Division of Human Resource Management in writing at 209 E. Musser Street, Room 101, Carson City, Nevada 89701 no less than (5) five working days prior to the meeting.

NOTE: CARSON CITY

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Division of Human Resource Management website:

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