



STATE OF NEVADA
Department of Administration
Division of Human Resource Management

CLASS SPECIFICATION

<u>TITLE</u>	<u>GRADE</u>	<u>EEO-4</u>	<u>CODE</u>
AGRICULTURIST (COMMISSIONED)	36*	B	13.104

Under limited supervision, the Agriculturist – Commissioned plans, and implements agricultural programs and participates in law enforcement activities for which the Department of Agriculture is responsible. Commissioned peace officer activities include enforcement stops of vehicles carrying regulated plant materials, issuing citations for violations of Nevada laws and regulations, and conducting criminal background investigations relating to agricultural laws and regulations.

Oversee the annual statewide licensing of nursery stock dealers; receive, review and approve or disapprove applications for licensing and annual renewals; manage the computerized licensee database; investigate complaints from the public; provide informational and regulatory bulletins to licensees; inspect and dispose of infested or diseased stock to provide the public with clean, viable nursery stock and prevent the introduction of plant pests and diseases.

Participate in the commercial pest control licensing program; examines pest control firms; investigate complaints from the public; enforce federal (U.S. Environmental Protection Agency) and State laws and regulations related to the sale, application and disposal of pesticides; and prepare inspection reports for regulatory action in order to regulate the safe use of pesticides.

Perform marketplace inspections of registered fertilizers and seeds; participate in plant pest and disease surveys, conduct United States Department of Agriculture (USDA) inspections of incoming international flights for pests and diseases of concern to the USDA; federal and State phytosanitary inspections of plants and plant products to enable their export to other states and countries.

Inspect pesticides, nursery stock, fertilizers and commercial feeds at retail outlets or user locations; gather and examine samples; investigate consumer complaints; notify interested parties of findings.

Administer or participate in the organic certification program; receive, review and approve or disapprove certification applications and annual renewals; inspect organic participants for compliance; provide informational and regulatory bulletins to licensees; communicate with the Nevada Organic Council and USDA Organic Program personnel.

Administer or participate in the producer certification program; receive, review and approve or disapprove certification applications and annual renewals; inspect participants for compliance; investigate complaints; and provide informational and regulatory bulletins to licensees.

Perform related duties as assigned.

MINIMUM QUALIFICATIONS

SPECIAL REQUIREMENT:

* Pursuant to NRS 284.4066, positions in this class have been identified as affecting public safety. Persons offered employment must submit to a pre-employment screening for controlled substances.

*** Reflects special salary adjustments of 2 grades granted by the Legislature to improve recruitment and retention.**

MINIMUM QUALIFICATIONS (cont'd)

INFORMATIONAL NOTES:

- * Applicants must meet minimum standards for appointment as a peace officer as established in the Nevada Revised Statutes and Nevada Administrative Code.
- * Restricted use Pesticide Applicator's Certificate may be required as an ongoing condition of employment.

EDUCATION AND EXPERIENCE: Bachelor's degree from an accredited college or university in agricultural science or related field and two years of journey level experience in a variety of plant industry programs such as seed certification, vertebrate pest control, licensing of pesticide applicators and pest control firms, agricultural produce grading or enforcement of regulations related to agriculture and horticulture; **OR** one year of experience as an Agriculturist II in Nevada State service; **OR** an equivalent combination of education and experience as described above. (*See Special Requirement and Informational Notes*)

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

Working knowledge of: federal laws and regulations applicable to assigned agricultural program areas; plant diseases; herbicides, insecticides and poisons; fertilizers and agricultural minerals; vertebrate pests and their habits; U.S.D.A. standards for agricultural products including potatoes; current plant quarantines of other states and countries; native plant taxonomy.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

Detailed knowledge of: laws and regulations relevant to the area of responsibility. **Working knowledge of:** math skills sufficient for budget preparation, contract and grant administration, and purchasing. **Ability to:** prepare annual budgets based on projected fees collected; prepare training manuals and informational bulletins for permanent and seasonal employees, the general public and specific groups.

This class specification is used for classification, recruitment, and examination purposes. It is not to be considered a substitute for work performance standards for positions assigned to this class.

13.104

ESTABLISHED: 10/1/07LG