



**STATE OF NEVADA**  
**Department of Administration**  
**Division of Human Resource Management**

**CLASS SPECIFICATION**

<u>TITLE</u>	<u>GRADE</u>	<u>EEO-4</u>	<u>CODE</u>
<b>DEPUTY BRAND INSPECTOR (COMMISSIONED)</b>	<b>28*</b>	<b>D</b>	<b>13.111</b>

Under general supervision, Commissioned Deputy Brand Inspectors perform work involving inspection of livestock to determine ownership and record identification marks and gender of each animal; enforce laws and regulations by stopping vehicles carrying livestock to check for proper certificates and assist in law enforcement related duties; act as a special assistant to Agricultural Enforcement Officers; audit paperwork and fees controlled by non-commissioned Deputy Brand Inspectors; and assist in the investigation of livestock crimes.

Receive requests regarding the proposed sale, change of ownership, slaughter, or movement of livestock out of the district; visually inspect livestock to examine brands, marks, tattoos, or other characteristics of animals; clip or shave animals as required to clearly observe markings; record information on transportation documents or other standardized forms.

Check health records of animals; issue brand inspection certificates; calculate and collect fees according to established rates and procedures; send fees and original certifications to the division office according to established policies and procedures.

Regulate livestock auctions; check each animal prior to sale; determine legal ownership through the identification of brands, marks, and other characteristics and issue brand inspection certificates to new owners; collect applicable fees.

Perform related duties as assigned.

\*\*\*\*\*

**MINIMUM QUALIFICATIONS**

**SPECIAL REQUIREMENT:**

- \* Per NRS 284.4066, positions have been identified as affecting public safety. Persons offered employment in this class must submit to a pre-employment screening for controlled substances.

**INFORMATIONAL NOTE:**

- \* Applicants must meet minimum standards for appointment as a peace officer as established in the Nevada Revised Statutes and Nevada Administrative Code.

**EDUCATION AND EXPERIENCE:** Graduation from high school or equivalent education and one year of experience working with and/or caring for livestock in any setting; **OR** one year of experience as a Deputy Brand Inspector in Nevada State service; **OR** an equivalent combination of education and experience. *(See Special Requirement and Informational Note)*

**ENTRY LEVEL KNOWLEDGE, SKILLS, AND ABILITIES** (required at time of application):

**Working knowledge of:** laws and regulations related to livestock ownership, estray, and health laws pertaining to livestock; brand identification, animal breeds, and types. **Ability to:** use electric clippers and livestock handling apparatus; determine the age and gender of cattle; accurately count moving groups of animals; maintain good working relationships with livestock owners, the public, and other agencies; assess fees and collect money.

- \* **Reflects a 3-grade special salary adjustment granted by the 2007 Legislature to improve recruitment and retention.**

**MINIMUM QUALIFICATIONS** (cont'd)

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES (typically acquired on the job):

**Working knowledge of:** brands and marks recorded with the division; division policies and procedures pertaining to inspecting livestock. **Ability to:** work cooperatively with local law enforcement agencies; assign and review work, train and evaluate the performance of assigned staff.

This class specification is used for classification, recruitment, and examination purposes. It is not to be considered a substitute for work performance standards for positions assigned to this class.

13.111

ESTABLISHED:	11/18/63
REVISED:	12/19/85-12
REVISED:	7/1/87-12P
	10/17/86PC
REVISED:	11/15/91PC
REVISED:	7/1/97P
	6/4/96PC
REVISED:	9/8/97R
	8/28/98UC
REVISED:	3/29/01UC
REVISED:	7/5/02UC
REVISED:	5/11/07UC
REVISED:	7/1/07LG
REVISED:	10/1/07LG