



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
www.hr.nv.gov

Agency HR Services (North)

400 W. King Street, Suite 406
Carson City, Nevada 89703
Phone: (775) 684-0201 | Fax: (775) 687-1150

Agency HR Services (South)

555 E. Washington Avenue, Suite 1400
Las Vegas, Nevada 89101
Phone: (702) 486-4340 | Fax: (702) 486-2925

Driver's License Inquiry Acknowledgement Form

I, _____, understand that this position requires a valid driver's license at the time of appointment and for continuing employment. I further acknowledge that Agency HR Services will conduct Department of Motor Vehicles record inquiries for pre-employment purposes and as requested by the Appointing Authority as allowed by NRS 481.063 (6a).

Please note that, per the State of Nevada Department of Motor Vehicles, new Nevada residents must obtain their driver's license within 30 days. **If you are a new Nevada resident, you will be required to provide Agency HR Services with your Nevada driver's license number within 30 days of your first day of employment.**

Employee Printed Name

Employee Signature

Date

Driver's License Number

State Issued

Department/Division

AHRs USE ONLY:	
Initials: _____	Expires: _____
Date checked: _____	Transaction ID: _____
Status: _____	<input type="checkbox"/> Scanned <input type="checkbox"/> Logged