

**Agency Request for Removal of Grievance
Based on NRS 284.384 or NRS 288.505**

The appointing authority {or their designee} of _____, requests grievance # _____ submitted by _____, be removed from the grievance/collective bargaining agreement (**CBA**) process based on one or more of the following:

284:

- Grievance did not arise out of employer-employee relationship [NAC 284.658(2)]
- Grievant is not in classified service [NAC 284.658(2)]
- Grievant is not a permanent employee (Hire date: _____) [NAC 284.658(2)]
- Grievance is related to rejection from trial period [NAC 284.458(2)(a)]
- Refusal to examine applicant or certified eligible applicant on a list [NRS 284.245]
- Appeal of:
 - appointing authority decision regarding Catastrophic Leave [NRS 284.3629]
 - classification decision [NRS 284.165]
 - involuntary transfers [NRS 284.376]
 - dismissal, demotion, or suspension [NRS 284.390]
 - alleged reprisal or retaliatory action taken against an employee for disclosing improper governmental action [NRS 281.641]

CBA:

- CBA timelines not met by Grievant [NRS 288.505]
- Grievance did not arise out of employer-employee relationship [NAC 284.658(2)]
- Grievant is not in classified service [NAC 284.658(2)]

- Grievance/CBA content governed by Federal Law (provide statute, section # and heard by).

- Reason for removal is not listed above, detail the NRS/NAC/CBA justification below.

Appointing Authority Name/Title: _____

Date: _____ Contact Phone: _____ Contact Email: _____

DHRM USE ONLY

- Removal of grievance granted. Removal of grievance denied:

DHRM Rep: _____ Title: _____ Date: _____

Email to: EMCCoordinator@admin.nv.gov