

LEAV

State of Nevada - Leave Accrual

ALL ENTRIES REQUIRE
DETAILED EXPLANATION

Agency

070

(B/A) Home Org

Agency Name

Name

Employee ID

Last

First

MI

Appointment ID

Input Total

Annual Leave:

Event Date

Event Type

Amount

Earned

AAL

:

Sick Leave

Event Date

Event Type

Amount

Special Sick

ASPSL

:

YTD Earned

ASL

:

Yr. Begin

ASLC

:

Compensatory Time:

Event Date

Event Type

Amount

ACTC

:

Miscellaneous:

Event Date

Event Type

Amount

:

:

:

:

:

:

:

:

:

:

:

:

:

Prepared By

Date

/ /

Approved By

Date

/ /

(SHOW CALCULATIONS ON REVERSE)

Payroll Use Only

Entered (Initials)

Date

/ /

Approved (Initials)

Date

/ /