



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
209 E. Musser Street, Suite 101 | Carson City, Nevada 89701
Phone: (775) 684-0150 | <http://hr.nv.gov> | Fax: (775) 684-0122

MEMORANDUM
HR#60-17

December 6, 2017

TO: DHRM Listserv Recipients

FROM: Peter Long, Administrator *Peter Long*
Division of Human Resource Management

SUBJECT: Revision #7, Rules for State Personnel Administration

The Division of Human Resource Management has published replacement pages for the [*Rules for State Personnel Administration*](#) to reflect several changes to statutes and regulations included in the publication.

The changes included are as follows:

1. Amendments to the Nevada Revised Statutes that were passed by the 2015 Legislature have now been codified. The bolded and italicized formatting has been removed to reflect the codification of the statutes.
2. Amendments to the Nevada Revised Statutes that were passed by the 2017 Legislature which are now in effect but have not yet been codified are reflected with bolded and italicized formatting.
3. The Personnel Commission recently adopted permanent regulations related to nursing mother complaints and an appeal of refusal to examine or certify, which have now been approved by the Legislative Commission. The effective date of the changes is October 31, 2017.

Due to the changes above, replacement pages for [*Revision #7*](#) are also available on our website.

Please Note: It is necessary to use the [*Rules for State Personnel Administration*](#) publication as a reference to NAC 284 because the Law Library on the Nevada Legislature's website does not reflect all regulations that have been approved and are currently in effect.

Updated pages with the corresponding sections of the rulebook are listed in the chart below:

SECTION	PAGE NO.
Table of Contents	i-xii
General Provisions	5-6, 11-12
Compensation	1-2, 15-26
Filling Vacancies in Employment	5-36
Probationary Periods	3-4
Attendance and Leaves	1-40
Separations from Service	1-2, 5-6
Disciplinary Procedures	1-2, 5-6, 11-12
Adjustment of Grievances	1-12
Personnel Records	1-6
Prohibitions and Offenses	1-10
Use of Alcohol or Drugs	1-8
Index	1-10

Please ensure that everyone on your distribution list receives a copy. If you have any questions, please contact Michelle Garton at mgarton@admin.nv.gov or (775) 684-0136.

PL:mg/cl