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STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

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MEMORANDUM HR#05-23

January 9, 2023

TO: DHRM Listserv Recipients

FROM: Mandee Bowsmith, Administrator *Mandee Bowsmith*

SUBJECT: REQUIRED FEDERAL AND STATE EMPLOYMENT POSTERS - UPDATE

The Division of Human Resource Management has recently updated our <u>Poster Adviser</u> webpage. This webpage lists employment-related posters required by federal and State laws, as well as optional posters which are encouraged to be posted. It is important to post required posters at every work location and where employees can readily observe them.

The Poster Adviser webpage is reviewed quarterly and notification of revised, additional or deleted postings is distributed at that time.

In most cases the posters can be downloaded from the webpage at no cost.

The following are updates:

- *Employee Assistance Program (Alternate Poster for Law Enforcement)* An optional poster for any agency with law enforcement employees.
- Know Your Rights: Workplace Discrimination is Illegal (Oct. 2022) Poster clarification: this poster replaces "EEO is the Law" and "EEO is the Law Supplement".

We hope you find this publication helpful and if you have any questions, please do not hesitate to contact Nora Johnson at nora.johnson@admin.nv.gov or (775) 684-0148.

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