

Joe Lombardo  
Governor



Jack Robb  
Director

Matthew Tuma  
Deputy Director

Mandee Bowsmith  
Administrator

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Division of Human Resource Management*  
209 E. Musser Street, Suite 101 | Carson City, Nevada 89701  
Phone: (775) 684-0150 | <http://hr.nv.gov> | Fax: (775) 684-0122

**MEMORANDUM**

**HR# 14-23**

February 21, 2023

**TO:** DHRM Listserv Recipients

**FROM:** Mandee Bowsmith, Administrator *Mandee Bowsmith*

**SUBJECT:** HR-52 FORM: AGENCY REQUEST FOR REMOVAL OF GRIEVANCE - UPDATE

---

The Division of Human Resource Management has updated the HR-52 Agency Request for Removal of Grievance form. The HR-52 form now includes an option to request the removal of a grievance covered under a collective bargaining agreement.

The new form can be found on the Division of Human Resource Management webpage at the following location: [https://hr.nv.gov/Resources/Forms/Grievance/Grievance\\_Procedure/](https://hr.nv.gov/Resources/Forms/Grievance/Grievance_Procedure/).

If you have any questions, please do not hesitate to contact Nora Johnson at [nora.johnson@admin.nv.gov](mailto:nora.johnson@admin.nv.gov) or (775) 684-0148.

MB:nj