



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
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MEMORANDUM

HR#32-23

MAY 1, 2023

TO: Directors, Deputy Directors, and HR Staff

FROM: Mandee Bowsmith, Administrator *Mandee Bowsmith*

SUBJECT: SuccessFactors Learning Management System (LMS) Discontinuation

As part of the rollback to legacy systems, there are various impacts to various state HR activities and processes. Training and the Learning Management System are certainly a big part of those efforts. We wanted to give you some information on activities you can begin right now to prepare for the rollback. Further details about other rollback activities will be forthcoming.

Since the NVeLearn platform (online course delivery) was never decommissioned, some training related rollback tasks are not dependent on technical effort to proceed. Since the SuccessFactors LMS will no longer be used, any online course content that currently resides there should be ported over to NVeLearn - by instructors, training administrators, etc - at your earliest convenience. If you have never used or simply need refresher information on how to create courses in NVeLearn, there is a course the Help Desk can enroll you in here: [Creating Courses on NVeLEARN.nv.gov](#) (Alternatively, if the same course already existed in NVeLearn previously, you should review and reactivate as necessary).

More information regarding the NEATS training functions – course creation and enrollment for in-person instruction - will be provided at a later date. Thank you for your cooperation and assistance.

Please do not hesitate to reach out to MShannon@admin.nv.gov or D.platt@opm.nv.gov if you have specific questions.