

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Mandee Bowsmith
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
209 E. Musser Street, Suite 101 | Carson City, Nevada 89701
Phone: (775) 684-0150 | <http://hr.nv.gov> | Fax: (775) 684-0122

MEMORANDUM
HR# 36-23

June 1, 2023

TO: DHRM Listserv Recipients

FROM: Kristen Anderson, Deputy Administrator *Kristen Anderson*

SUBJECT: HR-54 FORM: APPEAL OF DISMISSAL, SUSPENSION, DEMOTION or INVOLUNTARY TRANSFER

The Division of Human Resource Management has updated the HR-54 Appeal of Dismissal, Suspension, Demotion or Involuntary Transfer form. The language in the instructions regarding the required documentation of the appointing authority's written notification of the action has been changed for clarification.

The new form can be found on the Division of Human Resource Management webpage at the following location: <https://hr.nv.gov/Resources/Forms/Hearings/Hearings/>.

If you have any questions, please do not hesitate to contact Nora Johnson at nora.johnson@admin.nv.gov or (775) 684-0148.

KA:nj