

Joe Lombardo  
Governor



Joy Grimmer  
Director

Bob Ragar  
Deputy Director

Bachera Washington  
Administrator

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Division of Human Resource Management***  
515 E. Musser Street, Suite 101 | Carson City, Nevada 89701  
Phone: (775) 684-0150 | <http://hr.nv.gov> | Fax: (775) 687-9085

**MEMORANDUM**  
**HR #45-24**

November 05, 2024

**TO:** All Employees

**FROM:** Central Payroll and Records  
Division of Human Resource Management

**SUBJECT:** Retention Incentives

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Due to technical issues regarding the retention incentive payments that are scheduled to be distributed on November 8th, 2024, we are in the process of completing a payroll re-run.

We understand the importance of these retention incentives and are committed to ensuring that all employees receive the correct amount. At this time, there is no action required by you or your agency. If you printed or saved a copy of your check stub on 11/4/2024, there may be changes to your payment based on the corrections made.

If you have any questions, please reach out to [dhrm-payrollfiscalservices@admin.nv.gov](mailto:dhrm-payrollfiscalservices@admin.nv.gov). We appreciate your patience as we resolve these issues and apologize for any inconvenience this may have caused.

Thank you for your patience and understanding.

BW:eh