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STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
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MEMORANDUM
HR#06-25

January 27, 2025

TO: All State of Nevada Employees

FROM: Bachera Washington, Administrator *Bachera Washington*
Division of Human Resource Management

SUBJECT: Payroll Issues - Pay Cycle 16

We wanted to inform you of a delay regarding the retention incentives that were initially scheduled for distribution in PP16.

Due to extensive technological issues and system errors, our team is currently unable to process the necessary transactions. We understand the importance of these incentives, and we are working diligently to resolve the situation as quickly as possible. Please rest assured that once the issues are resolved, we will prioritize the distribution of these incentives.

We are also aware of an error with recent deductions from employee paychecks, and we are actively working to find a solution. We understand the concern this may cause and want to assure you that we are taking immediate steps to correct the issue. Any adjustments will be addressed as soon as possible.

Additionally, as we continue to struggle with the legacy system, Advantage 2.0, it is imperative that employees have their timesheets submitted and supervisors approve them no later than close of business on Monday (the week timesheets are due).

We apologize for any inconvenience this may cause and appreciate your understanding and

patience during this time. We will continue to keep you updated as we work toward a resolution and will notify you as soon as the incentives are ready to be distributed, and deductions are corrected.

If you have any questions or concerns, please feel free to reach out to DHRM-PayrollFiscalServices@admin.nv.gov.